

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
at the Washington Metropolitan Area Transit Authority
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
Wednesday November 16, 2011
12:30 – 14:45
Final Minutes

Name	Agency
Matt Bassett	TOC/DRPT
James Benton	TOC/MDOT
John Chism	TOC/DDOT
Emile Smith	TOC/DDOT
Dave Harlan	TOC/DRPT
Robert Kogan	TRA/TOC
Nopadon McKee	WMATA – MTPD
Ken Korach	TRA/TOC
Darren McCoy	WMATA – SAFE
Robert Maniuszko	WMATA – SAFE
Dorsey Adams	WMATA – SAFE
Darvin Kelly	WMATA – TIES
James Dougherty	WMATA – SAFE
Rodrigo Bitar	WMATA – TIES
Clay Bunting	WMATA – TIES
Alex Seredich	WMATA – TIES
Byron England	WMATA – RTRA
Brian Glenn	FTA
Hercules Ballard	WMATA – RTRA
Michael Taborn	WMATA – MTPD
Tracie Simmons	WMATA - MTPD
Dave Kubicek	WMATA – DGMO
Richard Sarles	WMATA – GM

First Segment (12:30-14:00) TOC & TRA Only

The group discussed the minutes from the October monthly meeting.

John Chism is the new TOC member from DC. The group discussed the structure and function of the TOC for the benefit of J. Chism. DDOT will submit a formal letter identifying him as the new TOC member.

M. Bassett and R. Kogan summarized the progress of TOC’s audit of WMATA’s Hazard Management Program. M. Bassett and R. Kogan met with SAFE representatives on 11/7 to discuss the implementation of the new Hazard Management procedure.

M. Bassett summarized the CAPTURE meeting from 11/15. TOC closed 11 CAPs during this meeting, plus one security CAP, and three more are pending closure upon receipt of WMATA memos indicating that the ISA process is complete. (TOC has since received these documents from WMATA).

M. Bassett described the accident/incident investigation process for J. Chism. TOC recently formally approved WMATA’s new accident investigation procedures (in the last week). **Action Item: Provide J. Chism with a copy of the WMATA accident investigation procedure.**

Minutes

The group discussed TOC's ongoing involvement in the Dulles Corridor Project. K. Korach described an effort to clearly define TOC's role in overseeing the project through a formal written document to be vetted by various stakeholders, including the TOC jurisdictions, WMATA, and MWAA.

Next Internal TOC Meeting: Friday December 16, time TBD.

Second Segment (14:00-14:45) Including WMATA, FTA, NTSB

B. Maniuzko summarized recent accidents and incidents. There have been no incidents in the last month involving any injuries; there was a minor derailment involving a piece of track equipment – that incident remains under investigation.

M. Bassett asked about the new Track Geometry vehicle. Per C. Bunting, the vehicle is undergoing testing in Austria and is currently expected to be delivered to WMATA in June 2012.

TOC recently provided formal approval of WMATA's new Incident/Accident Investigation Policy/Instruction. M. Bassett summarized the review and approval process.

M. Bassett described progress in the TOC audit of the WMATA Hazard Management Program. TOC will issue a final report before the end of 2011.

J. Dougherty described a TIES meeting regarding the radio system. M. Taborn summarized radio system issues and progress in implementing system improvements. D. Kubicek described the new technology being used to address long-standing dead spots.

M. Bassett summarized the CAPTURE meeting that took place yesterday, 11/15/11.

The group discussed the fatigue management study. TOC and WMATA will be presenting the results of this study to the WMATA Board of Directors Safety and Security Committee tomorrow 11/17/11 (completed).

D. McCoy gave an update on rescheduled Internal Safety Audits, and provided TOC with an updated schedule.

The group discussed the Dulles Corridor and WMATA's stated desire for MWAA to complete a TVA on the Phase I segment. Per Chief Taborn, Lt. Brad Hanna has recommended to MWAA that they complete a TVA. B. Glenn indicated that FTA has not faced a scenario similar to the current project in which one agency is building a project while another will operate and maintain it once complete.

B. Maniuzko and J. Dougherty gave an update on the 7000-series railcar working group.

D. Kubicek summarized progress on the ATC activities, including upgrades to the system on the Red Line. Battelle is conducting a track circuit study for MWAA. Mr. Kubicek estimated a meeting to take place around mid-December. **Action Item: TOC will follow up with WMATA to ensure opportunity to participate in such a meeting.**

Next TOC-WMATA Monthly Meeting: Tuesday December 13, 10:00 am.