

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
at the Washington Metropolitan Area Transit Authority
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
Tuesday, August 29, 2012
Minutes

Name	Agency
Dave Harlan (via telephone)	TOC/VA-DRPT
James Benton	TOC/MDOT
John Chism	TOC/DDOT
Robert Kogan	TOC/TRA
James Young	TOC/TRA
Darlene Smith	TOC/TRA
James Dougherty	WMATA/SAFE
Darren McCoy	WMATA/SAFE
Lou Brown	WMATA/SAFE
Dorsey Adams	WMATA/SAFE
Monie R. Morgan	PPLE
Daryl Sensenig	WMATA/OEM
Charles Briscoe	SAFETY/CQAL
Tiffany Washington	MTPD
LMDD Biggs	MTPD
John Bercher	WMATA/ITES

Internal Meeting- 10:00-12:30- TOC and TRA Only

The group reviewed June and July 2012 Meeting Minutes and Action items.

TOC level policy issues were discussed. These included items such as the STOMP cover letter and transmission and documentation for the TOC executive meeting.

Virginia has offered its vacant TOC position to a candidate, who has accepted the position. This candidate will start October 10th.

The FTA Audit of WMATA was discussed. FTA reviewed findings and recommendations from the 2009 audit to see if satisfactory progress has been made on the open items. The FTA also reviewed CAP tracking and implementation and discussed ways to improve the current matrix during the exit briefing. Summary reports were provided to the TOC after each day's audit activities. TOC expects to receive a draft report from FTA for review in early September (completed). The group discussed a potential workshop with FTA, WMATA and TOC to work through some of the issues identified during the audit, with a projected date in the end of October.

The TOC discussed follow up items from the Dulles Safety/Security Certification Working Group (SCWG) meeting.

The four incidents that involved friction rings were discussed. Updates were given on each of the incidents. TOC would like a status update to coincide with an extension request for these reports.

The final report for the May 2012 doors opening in motion is in final stages of completion. The group discussed whether all reported door openings should be reported to TOC, including those WMATA may be unable to confirm using the event data recorder.

The final investigation report on Rosslyn derailment was received and will be reviewed. (The report has since been adopted by TOC).

Recent wrong-side/off platform door openings (7/26, 8/22) were discussed. The TOC anticipates that with the 7000 series car, this will not happen without the operator being notified that he/she is about to open the wrong side doors.

The group discussed alleged, recent door opening in motion reports (8/7 – Branch Ave.; 8/17 – DuPont Circle). None had been confirmed at this point.

Capital Projects Updates were given and included an overview of the 8/8 7K SCWG meeting. Significant progress was made in the review of design hazards. The safety and security activity schedule was created. The next meeting was scheduled for September 12, 2012.

The 8/9 7K PRM meeting was discussed. The final design is being delayed due to a change of suppliers. The next meeting was set for September 13, 2012.

The 8/14 SCRC meeting covered the issue of significant delays of the Red Line rehab project due to difficulty in securing track time. The next meeting was set for September 11, 2012.

The 8/15 Silver Line Start-Up/Activation Team meeting was cancelled for August. The next meeting was scheduled for September 19, 2012.

The TOC discussed the 8/21 Dulles SCWG meeting. The design conformance checklist is anticipated to be complete by September 15. Three emergency drills are scheduled to take place (aerial, station, tunnel) prior to the start of revenue service. The next meeting was scheduled for September 18, 2012.

A summary of the 8/27 CAPTURE meeting was given. 15 CAPs were closed.

The upcoming September 13 WMATA Board of Directors meeting presentation was discussed. TOC members received the initial presentation for the board.

The TOC Program Standard & Procedures was discussed. WMATA's comments on the latest draft are being reviewed.

TOC reviews, special studies, field observations, and other oversight activities were discussed. Specifically, the rule compliance program special study, questions about escalator barriers, the mock FTA audit (and associated document request), and the TOC budget were all discussed.

Upcoming meetings and activities include:

WMATA Internal Audits (ELES – 9/5; MTPD/OEM – 9/6; OPMS – 9/7)

9/11 WMATA SCRC; 9/12 7K SCWG; 9/13 7K PRM)

Next accident/incident investigation work session, CAPTURE, monthly meeting dates 9/25

Next TOC Internal Conference Call: Tuesday, September 11 at 10 a.m.

Next TOC Internal Meeting: Tuesday, September 25 at 9 a.m.

External Meeting- 2:00-3:30- WMATA, TOC, and TRA

The group reviewed and approved the June and July 2012 Minutes.

The FTA Audit of WMATA was discussed by the group. The audit went extremely well. The group is planning a workshop with FTA, WMATA, and TOC for late October.

The group discussed the friction ring incidents. WMATA is currently working on a number of service bulletins and looking at the current maintenance procedures. The TOC requested an official extension request and progress status on the investigation report.

WMATA is drafting a final hazard investigation report in regards to the May 2012 doors opening in motion. The TOC requested a formal report on this incident.

The final investigation report on Rosslyn derailment has been received by TOC and should be adopted by the end of the week. (Completed)

The group discussed the 8/7 L'Enfant Plaza escalator skirt incident resulting in injuries. The TOC requested a copy of the checklist that the station managers use to inspect the escalators.

A review of the recent wrong-side/off platform door openings (7/26, 8/22) by WMATA showed that they were caused solely by operator error. One of the involved operators did not report the error and was removed from service. WMATA is considering upgrading automatic door software. These incidents have caused WMATA to consider having operators look out on the platform for five seconds prior to commanding the doors to open.

The group discussed having an accident/incident investigation working session the week of September 17th. The monthly meeting will likely be moved to the week of September 24. (Completed)

The August CAPTURE meeting resulted in 15 closed CAPs.

The SMS Hazard Management module remains under development, and is expected to be fully rolled-out by October.

TOC Reviews and Special Studies were discussed. Specifically the Rule Compliance Program Special Study was discussed. WMATA and TOC continue to work out logistical details of this study.

An extension request had been made for the escalator barrier questions. This is now due September 9.

Logistics of the Mock FTA Audit were discussed. Day 1 of the Mock Audit will be held September 14, 2012. Only the TOC will participate this day (Completed). Day 2 of the Mock Audit was scheduled to take place at WMATA on September 24th, with participation by WMATA SAFE and MTPD personnel.

The TOC requested that all comments regarding the TOC Program Standard & Procedures be submitted no later than September 6, 2012.

Next Quarterly TOC-WMATA Meeting: Tuesday, September 25 at 2:00 pm