

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
at the District Department of Transportation
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
Wednesday, October 16, 2013
Meeting Minutes

Name	Agency	Phone	Email
Klara Baryshev	TOC/DDOT		
Sharmila Samarasinghe	TOC/DRPT		
Joe Tebo (via teleconference)	TOC/MDOT		
James Young	TRA/TOC		
Joshu Shih	TRA/TOC		
Darren McCoy	SAFE		
Monic Morgan	PPLE		
Sgt. Tiffany Washington	MTPD		
Chief Ronald Pavlik	MTPD		
Hercules Ballard	RTRA		
James Dougherty	SAFE		
Lou Brown	SAFE		
Manael Kennerly	SAFE		
Asst. Chief Rodney Parks	MTPD		
Charles Briscoe	CQAL		
L.M.D.D. Biggs	MTPD		
Leslie Campbell	MTPD		

External Meeting - 2:00-3:15

Chief Pavlik introduced Assistant Chief R. Parks, who will be assisting with day-to-day operations.

The group reviewed action items from the September monthly external meeting and approved the meeting minutes.

J. Dougherty explained SAFE's shared responsibility approach to developing the investigation report on the Oct. 6 Red Line accident. In response to TOC's request to be involved in the investigation, J. Dougherty said he will invite the TOC to an upcoming root cause analysis meeting.

H. Ballard provided an overview of the 10/10 track equipment boom collision with a revenue service train; TOC will receive a preliminary report shortly.

The group discussed WMATA's considerations on the NTSB advisory regarding leaving stored trains under power; J. Dougherty reported that WMATA already intends to respond to NTSB and FTA, and will also respond to the TOC. H. Ballard said WMATA does not leave its trains keyed up in the yard.

S. Samarasinghe asked if WMATA plans to take additional mitigating action in response to recent wrong-side door openings. H. Ballard said RTRA plans to conduct more rule compliance auditing for door opening procedure and has already reinstructed and sent a Lessons Learned to its employees. **Action Item: WMATA will provide a hazard analysis on wrong-side door openings to the TOC.**

The group briefly discussed the current status of Corrective Action Plans.

K. Baryshev said WMATA will be updated on the schedule of future TOC Executive Meetings for which WMATA will be invited.

D. McCoy said the TOC will receive CAPs in response to the Procurement Triennial Review report by Friday, 10/18.

D. McCoy said WMATA is working on the document request from TOC on configuration management and expressed a CENI/CENV concern that they will be audited again in this cycle; TOC explained that their review was based upon the element rather than department, and that this review should completely cover the topic in this audit cycle. The group also discussed centralized versus departmental configuration management.

D. McCoy said WMATA has decided to postpone its internal audit of RWP and training to coincide with the TOC's review expected early next year.

K. Baryshev reminded WMATA about its requested responses/CAPs to the rule compliance special study; D. McCoy said the TOC would receive responses next week.

Chief Pavlik said the TVA for Silver Line Phase 1 is complete, and the TOC may view it on-site.

The group discussed actions needed to occur before MWAA and WMATA acceptance of the Silver Line project as well as the process for open items.

K. Baryshev said the TOC would like to have a meeting with WMATA regarding DCMP safety certification and the TOC's upcoming review. **Action Item: TOC will work with WMATA to schedule a date for this session and provide an agenda in advance.** Regarding an optimal week for the TOC's pre-revenue service review, L. Brown said the TOC will almost definitely not be able to conduct its review before the week of Dec. 9.

The TOC discussed the conversion of mitigations into CAPs from investigation reports; this will happen automatically.

Next TOC External Meeting: Wednesday, November 20, at 2:00 pm, at JGB