

**TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING**  
 at the Washington Metropolitan Area Transit Authority  
 Jackson Graham Building, 600 5th Street NW, Washington, DC 20001  
 Wednesday, October 15, 2014  
**Meeting Minutes**

<b>Name</b>	<b>Agency</b>	<b>Phone</b>	<b>Email</b>
Klara Baryshev	TOC/DDOT		
Sharmila Samarasinghe	TOC/DRPT		
Joshu Shih	TRA/TOC		
Robert Kogan	TRA/TOC		
Daryl Sensenig	MTPD/OEM		
Monic Morgan	PPLE		
Darren McCoy	SAFE		
Manael Kennerly	SAFE		
Jim Dougherty	SAFE		
Ron Pavlik	MTPD		
Hercules Ballard	RTRA		
David Lacosse	TIES/ELES		
Charles Briscoe	SAFE/CQAL		
Leslie Campbell	MTPD		
Rob Troup	DGMO		

**Monthly Meeting - 14:00-15:30**

The group reviewed action items from the September monthly meeting. **Remaining action items: MTPD to send after-action reports (AARs) from 6/29 drill at Spring Hill Station to TOC.**

**K. Baryshev, S. Samarasinghe to submit executed VPN authorization forms to D. McCoy.**

**SAFE reported that QAAW has agreed to audit train public address (PA) systems, in addition to auditing train intercoms. M. Morgan to follow up with M. DiNatale.**

**S. Mischuk is in the process of finding out the status of the DULS Project Office's Phase 1 lessons-learned document. TOC requested that when the DULS Project Office issues its lessons-learned document, SAFE forward a copy to TOC.**

**TOC to schedule Silver Line Phase 1 lessons-learned meeting with SAFE after TOC meets with the Virginia Department of General Services (DGS) to discuss N-Line station fire/life safety issues. TOC-DGS meeting is scheduled for 10/27.**

**SAFE to submit status of CAPs for Triennial Review of System Safety Elements. (SAFE submitted extension request letter on 10/16.)**

**TOC to send response to MTPD's response to Findings of Compliance with Recommendation from Triennial Review of SEPP Element 1.**

**The group was unable to approve the September quarterly meeting minutes due to quorum not being met.**

**K. Baryshev asked WMATA for an update on Phase 2 of the Silver Line. SAFE will confirm the placement of the ETS boxes in the Phase 2 design. TOC requested a copy**

of the WMATA Phase 2 Safety and Security Oversight Plan (for safety and security certification). R. Pavlik announced that Capt. J. Byrd will take over MTPD representation to Phase 2 safety and security certification activities in place of Lt. R. Kirkpatrick, who is on long-term leave. **Action item: SAFE to advise TOC on status of WMATA Phase 2 Safety and Security Oversight Plan.**

The discussion next moved to the 7000-series railcar (7k) procurement. TOC requested that WMATA provide formal notification of the 7k Conditional Acceptance date so that TOC can have 30 days to review documents in advance of the field portion of its 7k Readiness Review. The field verification will be one or two days. After field verification, TOC will need 30 days to complete the Readiness Review report. **Action item: WMATA to provide formal notification to TOC of the Conditional Acceptance date of the 7k cars such that TOC can complete its document review in the allotted 30-day period.**

K. Baryshev inquired about the status of the WMATA red signal consulting study with R. Troup. The scope of work is unchanged from the copy that was provided to TOC; work is scheduled to commence in mid-October and be completed by mid-December. TOC requested that WMATA provide the identity of the consultant to TOC. **Action items: WMATA to provide identity of red signal study consultant to TOC and keep TOC updated on proceedings of red signal study committee.**

K. Baryshev requested that SAFE provide TOC with modified hazard logs to show fields indicating hazard resolutions or CAPs.

The group next discussed the ISSA of SAFE, upcoming in January 2015. J. Dougherty stated that H. Davis/QAAW will be the primary point of contact for the audit team.

K. Baryshev then provided an update on TOC Three-Year Safety and Security Reviews. D. McCoy stated that SAFE had follow-up documentation to be transmitted to TOC from EIMH and C. Krukowski/SAFE. (D. McCoy gave documentation to J. Shih following meeting.) The Emergency Management and SEPP Implementation review will take Place 10/21-23. The document request from TOC to WMATA for the Stations Maintenance and Elevator/Escalator and Associated Training Reviews are pending.

K. Baryshev stated that TOC had received the Red Line Re-Activation Certifiable Items List (CIL) from WMATA and is in the process of reviewing it.

The meeting adjourned.

**Next TOC External Meeting: Wednesday, October 15 at 14:00, at JGB**