

**TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING**  
at the Washington Metropolitan Area Transit Authority  
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001  
Wednesday, May 20, 2015  
**Monthly Meeting Minutes**

<b>Name</b>	<b>Agency</b>	<b>Phone</b>	<b>Email</b>
Klara Baryshev	TOC/DDOT		
Sharmila Samarasinghe	TOC/DRPT		
Joseph Tebo, Jr. (via teleconference)	TOC/MDOT		
Joshu Shih	TRA/TOC		
Manuel Araujo	TIES/CMNT		
Darren McCoy	SAFE		
Michael Smith	SAFE		
Nopadon McKee	MTPD		
Monic Morgan	QAAW		
Ron Pavlik	MTPD		
Ron Bodmer	MTPD/OEM		
Lonnie Murray	ELES		
Ron Bodmer	MTPD/OEM		
Warren Donald	MTPD/HSIIB		
Alexa Dupigny-Samuels	MTPD/OEM		
Amaryllis Rodriguez	MTPD/OEM Intern		
Pryncess Tate	MTPD/OEM Intern		
Steve Mischuk	SAFE		
Byron England	RTRA		
Lou Brown	SAFE		
Barbara Childs-Pair (via teleconference)	MTPD/OEM		

**Monthly Meeting - 14:00-15:30**

The group reviewed action items from the April Monthly Meeting. **Remaining action items:**

**DULS to transmit Silver Line Phase 1 Lessons-Learned document to TOC upon completion.**

The group **approved** the April minutes.

The group discussed updates to the Jan. 12, 2015 L'Enfant Plaza Incident. TOC requested that SAFE submit concurrent copies of updates regarding the three NTSB early recommendations (Feb. 11, 2015, recommendations R-15-8, R-15-9, and R-15-10; CAPs 15-017, 15-018, and 15-019, respectively) TOC upon submission to NTSB. **Action Item: SAFE to submit copies of updates to TOC upon submission to NTSB.**

TOC requested updates on recent major incidents. SAFE had submitted the preliminary incident report for the [REDACTED] earlier in the day. SAFE stated that the decision [REDACTED]

[REDACTED] The most recent approved version of the Accident/Incident Procedure dates from 2011; SAFE stated that the procedure is due for revision this year. SAFE to follow up regarding CAPs for FC05 power failure. **WMATA Action Item: SAFE to provide update on FC05 power failure during January 2015 field inspection.**

TOC will review the Red Signal Consulting Study draft report. TOC will also review SAFE's late-April document package submitted as updates to TOC's 7000-Series Railcar (7k) Safety Readiness Review (SRR), as well as the late-April document package submitted as updates to the Silver Line Phase 1 Pre-Revenue Service Review (PRSR). **Action Items: TOC to review Red Signal Consulting Study draft report and April 30 7k SRR document submission. TOC to review April 30 7k SRR and Silver Line PRSR document package submittals, which includes SSCVR for West Falls Church Yard, the lighting study for parking areas, and an assessment on handrail lighting.**

SAFE provided an update on recent developments for Phase 2 of the Silver Line. [REDACTED]

[REDACTED] The first Design Certification Checklist (DCC) is 8% complete from the safety and security certification (SSC); MWAA will not approve any checklists without WMATA concurrence. There will be 100% concurrence between MWAA and WMATA for all Phase 2 checklist approvals. This represents a process change from Phase 1. The DCC has 2600 items total.

MTPD requested that TOC work through Lt. McKee to schedule the one-on-one meeting with Chief Pavlik to discuss corrective action plans (CAPs) resulting from 2013-14 after-action report (AAR) recommendations. **Action Item: TOC to schedule one-on-one meeting w/ Chief Pavlik through Lt. McKee.**

SAFE stated that [REDACTED] publishes the close call reporting newsletter.

The meeting concluded with a review of the statuses of TOC Triennial Safety and Security Reviews.

**Next TOC External Meeting (Quarterly): Wednesday, June 17 at 14:00, at JGB**