

Metrorail Safety Commission
May 8, 2018

Agenda Item # 7B – Consent Agenda Action

Adoption of Resolution to allow the MSC Chairman to sign a Professional Employer Organization (PEO) Service Agreement

Background	The MSC Board of Commissioners have been briefed on employee benefits packages in March and April board meetings and agreed to move forward on a package of benefits for the MSC CEO and employees during the April 24, 2018 Board meeting. The Board also agreed to use a PEO to administer MSC employee salaries and benefits pending the review of proposals and identification of the preferred PEO firm by CliftonLarsenAllen. A presentation of the results of the evaluation and a recommendation of the PEO for MSC’s use occurred during the May 8, 2018 Board meeting and the MSC Board of Commissioners have selected the PEO to administer MSC employee salaries and benefits.
Issues	None
Staff	
Recommendation	Review and adopt Resolution - MSC 07-2018 authorizing the MSC Board Chair to sign a Service Agreement between the MSC and the selected PEO

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MSC R07-2018
May 8, 2018

WASHINGTON METRORAIL SAFETY COMMISSION
777 North Capitol Street, N.E.
Washington, D.C. 20002

RESOLUTION APPROVING
THE MSC CHAIRMAN TO SIGN A PROFESSIONAL EMPLOYER
ORGANIZATION (PEO) SERVICE AGREEMENT TO ALLOW FOR THE
ADMINISTRATION OF MSC EMPLOYEE SALARIES AND BENEFITS

WHEREAS, the Metrorail Safety Commission (MSC) Board has been briefed on employee benefits packages during the March 27, 2018 and April 10, 2018 Board meetings; and

WHEREAS, the MSC agreed to move forward on a package of benefits for the MSC CEO and employees during the April 24, 2018 Board meeting; and

WHEREAS, the MSC Board of Commissioners also agreed to use a PEO to administer MSC employee salaries and benefits during the April 27th Board meeting pending the review of proposals and identification of the preferred PEO firm by CliftonLarsenAllen; and

WHEREAS, the MSC Board of Commissioners has been presented with the results of the evaluation and a recommendation of the PEO for MSC's use during the May 8, 2018 Board meeting; and

WHEREAS, the MSC Board of Commissioners have selected the PEO to administer MSC employee salaries and benefits during its May 8, 2018 meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METRORAIL SAFETY COMMISSION THAT:

The MSC Board Chairman, or his designee, is authorized to sign a service agreement with the PEO selected by the MSC with the understanding that the final annual cost which is yet to be finalized is expected to be between \$65,000 and \$75,000 that will accommodate up to 13 full time employees of the MSC.

Funding for this effort is available from the FTA SSO grant being administered through COG, currently serving as the designated recipient of federal SSOA funding.