

Metrorail Safety Commission

September 27, 2018

Agenda Item # 5 – Informational

Staff Report

Background	Updates and reports on ongoing activities following the September 10, 2018 Metrorail Safety Commission Board Meeting.
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Issues	None
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Staff Recommendation	Receive staff report
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SSO MONTHLY STATUS REPORT

Reporting Period - June Final 2018

Jun-18

Project Activity			Project Award Amount					Amount spent this month	Amount spent this month	Amount spent this month	Amount spent this month	Total Amt spent this month	Cumulative Amt Spent	Cumulative Amt Spent	Cumulative Amt Spent	Cumulative Amt Spent	Total Cumulative Amount Spent	Amount Remaining	Amount Remaining	Amount Remaining	Amount Remaining	Total Amount Remaining	Total Percent Spent
			FY 13 (PE 1063)	FY 14 (PE 1066)	FY 15 (PE 1066.01.1501)	FY 16 (PE 1071.01.0001)	Total																
Total Award Amount			2,043,319.00	2,062,035.00	915,354.00	1,352,573.00	5,020,708.00	272,380.63	132,391.09	18,444.67	-	423,216.39	1,720,271.39	219,221.99	32,371.87	-	1,971,865.25	323,047.61	1,801,981.01	882,982.13	1,352,573.00	3,048,842.75	84%
74.10.01		Administrative Expenses (COG)	204,329.00	206,203.00	49,535.00	-	460,067.00	20.69	13,537.88	-	-	13,558.57	204,074.08	73,499.05	-	-	277,573.13	239.07	132,703.95	49,535.00	-	182,493.87	100%
		Salaries	83,291.00	84,823.00	13,695.00	-	181,809.00	-	2,955.27	-	-	2,955.27	79,937.66	29,230.60	-	-	109,168.26	3,353.34	55,592.40	13,695.00	-	72,640.74	96%
		Fringe & Indirect	118,038.00	119,780.00	19,340.00	-	257,158.00	-	4,475.64	-	-	4,475.64	113,234.94	44,268.45	-	-	157,503.39	4,803.06	75,511.55	19,340.00	-	99,654.61	96%
		Other direct	3,000.00	1,600.00	-	-	4,600.00	20.69	6,106.97	-	-	6,127.66	10,917.33	9,459.70	-	-	20,377.03	(7,917.33)	(7,859.70)	-	-	(15,777.03)	364%
		Administrative Expenses (MSC)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Stipends + Expenses	-	-	40,000.00	-	40,000.00	-	-	8,800.00	-	8,800.00	-	-	19,000.00	-	19,000.00	-	-	21,000.00	-	21,000.00	-
74.10.03		Rent (MSC office)	-	-	-	\$90,000.00	-	-	6,790.58	-	-	6,790.58	-	24,095.61	-	-	24,095.61	-	(24,095.61)	-	-	(24,095.61)	-
74.10.01		Other Direct (Travel)	-	-	16,500.00	-	16,500.00	-	228.95	9,644.67	-	9,873.62	-	333.95	13,371.87	-	13,705.82	-	(333.95)	3,128.13	-	2,794.18	-
74.10.01		Other Direct	-	-	2,000.00	-	2,000.00	-	-	-	-	-	-	-	-	-	-	-	-	2,000.00	-	2,000.00	-
74.10.01		Supplies	-	-	-	5,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
74.10.01		Office Equipment	-	-	-	15,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
74.10.01		Branding	-	-	-	25,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
74.10.02		Training	25,000.00	25,000.00	-	-	50,000.00	550.00	-	-	-	550.00	1,814.47	-	-	-	1,814.47	23,185.53	25,000.00	-	-	48,185.53	7%
74.10.03		Consultant Services	1,152,500.00	1,560,000.00	823,819.00	60,000.00	3,536,319.00	172,357.83	\$96,654.01	-	-	269,011.84	1,135,467.71	96,654.01	-	-	1,232,121.72	17,032.29	1,463,345.99	823,819.00	-	2,304,197.28	99%
74.10.03		Consultant Services-Legal	625,000.00	150,000.00	-	742,573.00	775,000.00	90,990.08	-	-	-	90,990.08	369,969.25	-	-	-	\$369,969.25	255,030.75	150,000.00	-	-	405,030.75	59%
74.10.04		Miscellaneous Equipment (vehicles)	26,490.00	40,000.00	-	-	66,490.00	-	-	-	-	-	-	-	-	-	-	26,490.00	40,000.00	-	-	66,490.00	0%
74.10.06		IT Consulting	-	40,000.00	-	-	375,000.00	40,000.00	-	-	-	-	-	-	-	-	-	-	24,820.33	-	-	15,890.30	0%
74.10.01		IT Hardware/Software	10,000.00	40,832.00	-	40,000.00	50,832	8,462.03	15,179.67	-	-	23,641.70	8,930.03	15,179.67	-	-	24,109.70	1,069.97	-	-	-	-	89%
Consultant Status Report																							

TRA Inc.

74.10.03		Asst with SSO (\$650,000 allocated) 12/1/15-11/30/16	\$650,000.00									-	427,321.90	-			427,321.90	222,678.10				222,678.10	66%
74.10.03		Oversight Asst with SSO (\$350,000 allocated) 12/1/17-05/31/18-	\$346,238.73	3,761.27					-			-	305,592.82	-			305,592.82	40,645.91	3,761.27			44,407.18	88%
74.10.03		SSO Org. Mgmt (\$134,257.82 allocated)	\$134,257.82									-	117,066.32	-			117,066.32	17,191.50	-	-		17,191.50	87%
74.10.03		SSO FP & TM (3rd amend 6/1/18-11/30/18)	\$250,000.00	176,424.06				45,229.17				45,229.17					204,770.83	176,424.06					
		TOTAL	\$1,130,496.55	\$180,185.33				\$45,229.17	\$0.00			\$0.00	\$895,210.21	\$0.00	\$0.00		\$544,388.22	\$485,286.34	\$180,185.33			\$284,276.78	48%

Clifton Larson Allen LLP 18-009

74.10.03		Consultant Services	\$163,757.00	930,000.00			1,093,757	102,128.66	71,208.39			173,337.05	165,257.50	71,208.39			236,465.89	(1,500.50)	858,791.61			857,291.11	144%
74.10.03		Consultant Services-Org Mgmt		190,000.00																			
74.10.06		Raffa - IT- consulting		40,000.00																			
74.10.03		Payroll (MSC)		524,000.00		\$715,000.00	1,239,000		25,445.62					25,445.62					498,554.38				
74.10.03		PEO- Adams Keegan		70,000.00															70,000.00				
74.10.03		Insurance		106,000.00					-					-					106,000.00				
74.10.01		IT - Hardware/software		40,832.00																			
74.10.03		Rent							6,790.58					24,095.61					(24,095.61)				
74.10.03		DBE software						-					-										
Krauthamer & Assoc. \$75,000							75,000	25,000.00	-			25,000.00	75,000.00	-			75,000.00	-	-			-	100%
74.10.03		Consultant Services	\$75,000.00	-																			
TOTAL ALL CONSULTANTS			\$1,369,253.55	\$1,110,185.33	\$0.00			\$172,357.83	\$96,654.01			\$198,337.05	\$1,135,467.71	\$71,208.39			\$855,854.11	\$483,785.84	\$1,038,976.94			\$1,141,567.89	63%

Kaplan Kirsch & Rockwell LLP 18-010

74.10.03		Legal Services	\$175,000.00	\$150,000.00			325,000	90,990.08				90,990.08	78,842.26				78,842.26	96,157.74	150,000.00			246,157.74	45%
TOTAL LEGAL SERVICES			\$175,000.00	\$150,000.00	\$0.00		325,000	\$90,990.08	\$0.00	\$0.00	\$0.00	\$90,990.08	\$78,842.26	\$0.00	\$0.00	\$0.00	\$78,842.26	\$96,157.74	\$150,000.00			\$246,157.74	45%

SSO MONTHLY STATUS REPORT

Reporting Period - June Final 2018

Project Activity			Project Award Amount	Amount spent this month	Cumulative Amt Spent	Amount Remaining	Total Percent Spent
			FY 13 (PE 1063)	FY 13 (PE 1063)	FY 13 (PE 1063)	FY 13 (PE 1063)	
Total Award Amount			2,043,319.00	272,380.63	1,720,271.39	323,047.61	84%
74.10.01		Administrative Expenses (COG)	204,329.00	20.69	204,074.08	239.07	100%
		Salaries	83,291.00	-	79,937.66	3,353.34	96%
		Fringe & Indirect	118,038.00	-	113,234.94	4,803.06	96%
		Other direct	3,000.00	20.69	10,917.33	(7,917.33)	364%
		Administrative Expenses (MSC)		-			
		Stipends + Expenses		-		-	
74.10.03		Rent (MSC office)					
74.10.01		Other Direct (Travel)					
74.10.01		Other Direct					
74.10.01		Supplies					
74.10.01		Office Equipment					
74.10.01		Branding					
74.10.02		Training	25,000.00	550.00	1,814.47	23,185.53	7%
74.10.03		Consultant Services	1,152,500.00	172,357.83	1,135,467.71	17,032.29	99%
74.10.03		Consultant Services-Legal	625,000.00	90,990.08	369,969.25	255,030.75	59%
74.10.04		Miscellaneous Equipment (vehicles)	26,490.00			26,490.00	0%
74.10.06		IT Consulting					0%
74.10.01		IT Hardware/Software	10,000.00	8,462.03	8,930.03	1,069.97	89%

Consultant Status Report

Total
Percent
Spent

TRA Inc.

74.10.03		Asst with SSO (\$650,000 allocated) 12/1/15-11/30/16	\$650,000.00		427,321.90	222,678.10	66%
74.10.03		Oversight Asst with SSO (\$350,000 allocated) 12/1/17-05/31/18-	\$346,238.73		305,592.82	40,645.91	88%
74.10.03		SSO Org. Mgmt (\$134,257.82 allocated)	\$134,257.82		117,066.32	17,191.50	87%
74.10.03		SSO FP & TM (3rd amend 6/1/18-11/30/18)	\$250,000.00	45,229.17	45,229.17	204,770.83	
		TOTAL	\$1,130,496.55	\$45,229.17	\$895,210.21	\$485,286.34	48%

Clifton Larson Allen LLP 18-009

74.10.03		Consultant Services	\$163,757.00	102,128.66	165,257.50	(1,500.50)	144%
74.10.03		Consultant Services-Org Mgmt					
74.10.06		Raffa - IT- consulting					
74.10.03							
74.10.03		Payroll (MSC)					
74.10.03		PEO- Adams Keegan					
74.10.03		Insurance					
74.10.01		IT - Hardware/software					
74.10.03		Rent					
74.10.03		DBE software		-	-		

Krauthamer & Assoc. \$75,000

74.10.03		Consultant Services	\$75,000.00	25,000.00	75,000.00	-	100%
TOTAL ALL CONSULTANTS			\$1,369,253.55	\$172,357.83	\$1,135,467.71	\$483,785.84	63%

Kaplan Kirsch & Rockwell LLP 18-010

74.10.03		Legal Services	\$175,000.00	90,990.08	78,842.26	96,157.74	45%
TOTAL LEGAL SERVICES			\$175,000.00	\$90,990.08	\$78,842.26	\$96,157.74	45%

SSO MONTHLY STATUS REPORT

Reporting Period - June Final 2018

Project Activity			Project Award Amount	Amount spent this month	Cumulative Amt Spent	Amount Remaining
			FY 14 (PE 1066)	FY 14 (PE 1066)	FY 14 (PE 1066)	FY 14 (PE 1066)
Total Award Amount			2,062,035.00	132,391.09	219,221.99	1,801,981.01
74.10.01		Administrative Expenses (COG)	206,203.00	13,537.88	73,499.05	132,703.95
		<i>Salaries</i>	84,823.00	2,955.27	29,230.60	55,592.40
		<i>Fringe & Indirect</i>	119,780.00	4,475.64	44,268.45	75,511.55
		<i>Other direct</i>	1,600.00	6,106.97	9,459.70	(7,859.70)
		Administrative Expenses (MSC)	-			-
		<i>Stipends + Expenses</i>	-	-	-	-
74.10.03		<i>Rent (MSC office)</i>	-	6,790.58	24,095.61	(24,095.61)
74.10.01		<i>Other Direct (Travel)</i>	-	228.95	333.95	(333.95)
74.10.01		<i>Other Direct</i>	-			-
74.10.01		<i>Supplies</i>	-			-
74.10.01		<i>Office Equipment</i>	-			-
74.10.01		<i>Branding</i>	-			-
74.10.02		Training	25,000.00	-	-	25,000.00
74.10.03		Consultant Services	1,560,000.00	\$96,654.01	96,654.01	1,463,345.99
74.10.03		Consultant Services-Legal	150,000.00	-	-	150,000.00
74.10.04		Miscellaneous Equipment (vehicles)	40,000.00		-	40,000.00
74.10.06		IT Consulting	40,000.00			24,820.33
74.10.01		IT Hardware/Software	40,832.00	15,179.67	15,179.67	
Consultant Status Report						

TRA Inc.

74.10.03		Asst with SSO (\$650,000 allocated) 12/1/15-11/30/16			-	
74.10.03		Oversight Asst with SSO (\$350,000 allocated) 12/1/17-05/31/18-	3,761.27	-	-	3,761.27
74.10.03		SSO Org. Mgmt (\$134,257.82 allocated)			-	-
					-	-
74.10.03		SSO FP & TM (3rd amend 6/1/18-11/30/18)	176,424.06			176,424.06
		TOTAL	\$180,185.33	\$0.00	\$0.00	\$180,185.33

Clifton Larson Allen LLP 18-009

74.10.03		Consultant Services	930,000.00	71,208.39	71,208.39	858,791.61
74.10.03		Consultant Services-Org Mgmt	190,000.00			
74.10.06		<i>Raffa - IT- consulting</i>	40,000.00			
74.10.03						
74.10.03		<i>Payroll (MSC)</i>	524,000.00	25,445.62	25,445.62	498,554.38
74.10.03		<i>PEO- Adams Keegan</i>	70,000.00			70,000.00
74.10.03		<i>Insurance</i>	106,000.00	-	-	106,000.00
74.10.01		<i>IT - Hardware/software</i>	40,832.00			
74.10.03		<i>Rent</i>		6,790.58	24,095.61	(24,095.61)
74.10.03		<i>DBE software</i>				
Krauthamer & Assoc. \$75,000						
74.10.03		Consultant Services	-	-	-	-
TOTAL ALL CONSULTANTS			\$1,110,185.33	\$96,654.01	\$71,208.39	\$1,038,976.94

Kaplan Kirsch & Rockwell LLP 18-010

74.10.03		Legal Services	\$150,000.00			150,000.00
TOTAL LEGAL SERVICES			\$150,000.00	\$0.00	\$0.00	\$150,000.00

SSO MONTHLY STATUS REPORT

Reporting Period - June Final 2018

Project Activity			Project Award Amount	Amount spent this month	Cumulative Amt Spent	Amount Remaining
			FY 15 (PE 1066.01.1501)	FY 15 (PE 1066 .01.1501)	FY 15 (PE 1066.01.1501)	FY 15 (PE 1066.01.1501)
Total Award Amount			915,354.00	18,444.67	32,371.87	882,982.13
74.10.01		Administrative Expenses (COG)	49,535.00	-	-	49,535.00
		Salaries	13,695.00	-	-	13,695.00
		Fringe & Indirect	19,340.00	-	-	19,340.00
		Other direct				-
		Administrative Expenses (MSC)				
		Stipends + Expenses	40,000.00	8,800.00	19,000.00	21,000.00
74.10.03		Rent (MSC office)		-	-	-
74.10.01		Other Direct (Travel)	16,500.00	9,644.67	13,371.87	3,128.13
74.10.01		Other Direct	2,000.00	-	-	2,000.00
74.10.01		Supplies				
74.10.01		Office Equipment				
74.10.01		Branding				
74.10.02		Training		-	-	-
74.10.03		Consultant Services	823,819.00	-	-	823,819.00
74.10.03		Consultant Services-Legal	-	-	-	-
74.10.04		Miscellaneous Equipment (vehicles)				-
74.10.06		IT Consulting				-
74.10.01		IT Hardware/Software				

Consultant Status Report

TRA Inc.

74.10.03		Asst with SSO (\$650,000 allocated) 12/1/15-11/30/16				
74.10.03		Oversight Asst with SSO (\$350,000 allocated) 12/1/17-05/31/18-				
74.10.03		SSO Org. Mgmt (\$134,257.82 allocated)				
74.10.03		SSO FP & TM (3rd amend 6/1/18-11/30/18)				
		TOTAL			\$0.00	

Clifton Larson Allen LLP 18-009

74.10.03		Consultant Services				
74.10.03		Consultant Services-Org Mgmt				
74.10.06		Raffa - IT- consulting				
74.10.03						
74.10.03		Payroll (MSC)				
74.10.03		PEO- Adams Keegan				
74.10.03		Insurance				
74.10.01		IT - Hardware/software				
74.10.03		Rent				
74.10.03		DBE software				

Krauthamer & Assoc. \$75,000

74.10.03		Consultant Services				
TOTAL ALL CONSULTANTS			\$0.00			

Kaplan Kirsch & Rockwell LLP 18-010

74.10.03		Legal Services				
TOTAL LEGAL SERVICES			\$0.00	\$0.00	\$0.00	