

Metrorail Safety Commission

MEMORANDUM

To: Metrorail Safety Commission Board
From: Nicholas Ramfos, COG
Date: June 5, 2018
RE: CLA Management Administration Contract Extension Approval

As reported during the May 22, 2018 MSC Board meeting, the current contract between COG and CliftonLarsenAllen (CLA) for MSC Management Administrative Services was discussed and a recommendation was made to extend the current contract to June 30, 2019. The current contract will expire on June 30, 2018.

The total value of the contract extension for CLA will not exceed \$2,725,000. These costs include administrative (\$230,000), FTE Payroll for 14 FTE's (\$2,300,000), Insurance (\$125,000) and PEO Services (\$70,000).

Once the MSC is fully certified, the contract has a reassignment provision that will be exercised to assign the contract from COG to the MSC.

The Board will be asked to approve this contract extension.