

Metrorail Safety Commission

AGENDA

Tuesday, April 24, 2018
Location: COG Board Room
777 North Capitol Street NE, Suite 300
Washington, DC 20002
12:30 p.m. – 2:30 p.m.

- 12:30 1. Call to Order and Roll Call**
Christopher Hart, MSC Board Chairman
- 12:35 2. Chairman's Remarks**
- 12:40 3. Staff Report**
Staff will review documents sent, received since the last meeting and provide an update on ongoing activities.

ACTION ITEMS

- 1:00 4. APPROVAL OF THE MINUTES OF THE APRIL 10, 2018 MEETING**
Debra Farrar-Dyke, MSC Secretary
- 1:05 5. REVIEW AND APPROVAL OF INSURANCE PROGRAM**
Kanti Srikanth, COG staff and Robert Holt, Foy Insurance Group

The Commissioners will be briefed on the recommended insurance program for the MSC and its Commissioners and employees. The program elements address both the mandatory requirements as well as best business practices commensurate with the risk exposure of the MSC. The Commissioners will be asked to approve the program elements for staff to complete its work activity.

- 1:25 6. REVIEW AND APPROVAL OF EMPLOYEE BENEFITS**
Kanti Srikanth, COG staff and Sarah Conroy, CLA

The Commissioners will be briefed on the various elements of the benefits package and the contribution philosophy recommended to be offered to the employees of the MSC. The Commissioners were briefed about alternative elements and levels of benefit packages during its April 10, 2018 meeting and provided staff guidance on developing a preferred package for the Commission's consideration.

- 1:45 7. APPROVAL OF RECOMMENDED CANDIDATE FOR THE POSITION OF CHIEF EXECUTIVE OFFICER OF THE MSC**
Christopher Hart, MSC Board Chairman

INFORMATIONAL ITEMS

1:55 8. BRIEFING ON PROPOSED STAFFING ACTION PLAN

Kanti Srikanth, COG Staff and Nicholas Ramfos, COG Staff

The Commission will be first be briefed on the details of the staffing and organizational functionality of the MSC. The Commission reviewed alternative organization structure at its April 10, 2018 meeting and Option 4A. The Commission will then be presented with a work plan to secure the staffing resources in time to file for FTA certification. To meet this certification requirement, each State must submit a workload assessment and formal plan that clearly outlines SSO activities and the resources necessary to complete the safety oversight activities.

2:15 9. MSC FINANCIAL REPORT AND FY 2019 BUDGET OUTLINE

Nicholas Ramfos, COG staff

The Commission will receive a report on the MSC's finances to date. The Commission will also be briefed on the work program governing the activities of the Commission during the current fiscal which will be used a basis to develop a detailed work program and budget for FY 2019.

2:25 10. Other Business / Announcements

Christopher Hart, MSC Board Chairman

2:30 11. Adjourn

The next meeting of the MSC is scheduled for May 8, 2018.