



## Inspection Form

**Form WMSC-IR-1**

Washington Metrorail Safety Commission

**Agency/Department Information**

<b>Inspection Date</b>	YYYY	MM	DD	<b>Report Number</b>	20200701-WMATA-LBW-1		
	2020	07	01				
<b>Rail Agency Name</b>	Washington Metropolitan Area Transit Authority			<b>Rail Agency Department</b>	Operations	<b>Sub-Department</b>	RTRA
<b>Rail Agency Department Contact Information</b>	<b>Name</b>		<b>Email</b>		<b>Office Phone</b>		<b>Mobile Phone</b>
	[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]
	[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]
	[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]
<b>Inspection Location</b>	Zoom Meeting						

**Inspection Summary**

Inspection Activity #	1	2	3	4	5	6
<b>Activity Code</b>	RTRA-GEN-MGT					
<b>Inspection Units</b>	1					
<b>Inspection Subunits</b>	0					
<b>Defects (Number)</b>	0					
<b>Recommended Finding</b>	No					
<b>Remedial Action Required<sup>1</sup></b>	No					
<b>Recommended Reinspection</b>	No					

**Activity Summaries**

<b>Inspection Activity #</b>	1	<b>Inspection Subject</b>	July 4 <sup>th</sup> Operations Plan – Monthly Meeting				<b>Activity Code</b>	RTRA	GEN	MTG	
<b>Job Briefing Employee Name/Title</b>	NA		<b>Accompanied Inspector?</b>	NA	<b>Out Brief Conducted</b>	NA	<b>Time</b>	1000	<b>Outside Shift</b>	NA	
<b>Related Reports</b>	N/A		<b>Related CAPS / Findings</b>		NA						
<b>Related Rules, SOPs, Standards, or Other</b>	<b>Ref</b>		<b>Rule or SOP</b>		<b>Standard</b>		<b>Other / Title</b>		<b>Checklist Reference</b>		
<b>Inspection Location</b>	<b>Main Track</b>	<b>Yard</b>	<b>Station</b>	<b>OCC</b>	<b>RTA Facility</b>	<b>WMSC Office</b>	<b>Track Type</b>	<b>At-grade</b>	<b>Tunnel</b>	<b>Elevated</b>	<b>N/A</b>
					zoom	zoom					X
<b>Line(s)</b>	NA		<b>Track Number</b>	NA	<b>Chain Marker and/or Station(s)</b>		<b>From</b>		<b>To</b>		
							NA		NA		
<b>Vehicles</b>	<b>Head Car Number</b>		<b>Number of Cars</b>		<b>Equipment</b>						
<b>Description</b>	The WMSC Inspector conducted a Meeting with the Managing Director of Operations, the Acting Director of the Rail Operations Control Center (ROCC) and the Manager of Quality Assurance/Quality Control (QA/QC). Due to COVID-19 and social distancing, this inspection was completed utilizing Zoom.							<b>Number of Defects</b>		0	
								<b>Recommended Finding?</b>		No	



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	<p>The focus of the meeting was to discuss the upcoming July 4<sup>th</sup> operations plan. The meeting agenda items were:</p> <ol style="list-style-type: none"> <li>1. Introductions</li> <li>2. Items for Discussion (by WMATA)             <ol style="list-style-type: none"> <li>a. July 4th operations plan</li> <li>b. Staffing                 <ol style="list-style-type: none"> <li>i. ROCC</li> <li>ii. Rail operations</li> <li>iii. Fire liaison</li> </ol> </li> <li>c. Train inspection before returning from storage</li> </ol> </li> <li>3. Items for Discussion (by WMSC)             <ol style="list-style-type: none"> <li>a. ROCC Audit</li> <li>b. Operations Audit</li> </ol> </li> <li>4. Questions, Issues or Concerns</li> </ol> <p style="text-align: center;"><u>Meeting Summary</u></p> <p>There will be an increase in service to accommodate the anticipated demand. Rail service will begin Saturday, July 4<sup>th</sup> at 0800hrs with a soft closing scheduled to begin at 2200hrs. Metrorail will begin daily operations utilizing their Saturday COVID schedule and at 4pm will increase service to a 10-minute headway on the Red Line and a 15-minute headway for all other lines.</p> <p>All rail stations will be open except Arlington Cemetery and those currently closed due to the 2020 Orange and Silver Line summer shutdown. There is no other track work scheduled for July 4, 2020.</p> <p>At 2200 hrs., all stations except for the stations downtown used to clear firework attendees will be exit only. The stations identified to remain open to clear customers are Metro Center, Federal Triangle, Smithsonian, L'Enfant Plaza, Gallery Place – Chinatown, McPherson Square, Farragut West, Foggy Bottom, Rosslyn and Farragut North.</p> <p>Metrorail will only be using 7000 series rail cars on July 4, 2020. After the conclusion of the national fireworks, additional trains will lite to the core of the system to assist with the clearing of stations. Trains will run on all lines, in both directions until all customers have been cleared.</p> <p>The ROCC will only use the Carmen Turner facility and not switch to the Jackson Graham location for the July 4<sup>th</sup> event. A cleaning crew will be brought in between shift changes to minimize the COVID impact. There will be no uniformed fire liaison, and this position will be staffed by WMATA Office of Emergency Management (OEM). A virtual Command Center will be established at 1800hrs. A small command center will be established at 0800hrs as needed. Additional RTRA supervisors will be staffed throughout the system.</p>		
		<b>Remedial Action Required?</b>	No
		<b>Recommended Reinspection?</b>	Yes
<b>Remedial Action</b>	N/A		

<sup>1</sup> The rail transit agency must provide WMSC with the necessary evidence (e.g. maintenance work order system records, photos, documentation, records, data, or other evidence) to close out the Remedial Action. Closeout of Remedial Actions may also be subject to ongoing WMSC verification inspections to ensure corrections are sufficient and effective.

<b>Inspector in Charge – Signature</b>		<b>Date</b> 07/01/20
<b>Inspector in Charge – Name</b> Bruce Walker	<b>Inspection Team</b> Bruce Walker	