



## Inspection Form

**Form WMSC-IR-1**

Washington Metrorail Safety Commission

**Agency/Department Information**

<b>Inspection Date</b>	YYYY	MM	DD	<b>Report Number</b>	20200902-WMATA-LBW-1		
	2020	09	02				
<b>Rail Agency Name</b>	Washington Metropolitan Area Transit Authority			<b>Rail Agency Department</b>	Operations	<b>Sub-Department</b>	
<b>Rail Agency Department Contact Information</b>	<b>Name</b>		<b>Email</b>		<b>Office Phone</b>		<b>Mobile Phone</b>
	[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]
	[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]
	[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]
<b>Inspection Location</b>	Microsoft Meeting						

**Inspection Summary**

Inspection Activity #	1	2	3	4	5	6
<b>Activity Code</b>	RTRA-GEN-MTG					
<b>Inspection Units</b>	1					
<b>Inspection Subunits</b>	0					
<b>Defects (Number)</b>	0					
<b>Recommended Finding</b>	No					
<b>Remedial Action Required<sup>1</sup></b>	No					
<b>Recommended Reinspection</b>	No					

**Activity Summaries**

<b>Inspection Activity #</b>	1	<b>Inspection Subject</b>	Rules Committee				<b>Activity Code</b>	RTRA	GEN	MTG	
<b>Job Briefing Employee Name/Title</b>	NA		<b>Accompanied Inspector?</b>	NA	<b>Out Brief Conducted</b>	NA	<b>Time</b>	0800	<b>Outside Shift</b>	NA	
<b>Related Reports</b>	N/A		<b>Related CAPS / Findings</b>		NA						
<b>Related Rules, SOPs, Standards, or Other</b>	<b>Ref</b>		<b>Rule or SOP</b>		<b>Standard</b>		<b>Other / Title</b>		<b>Checklist Reference</b>		
<b>Inspection Location</b>	<b>Main Track</b>	<b>Yard</b>	<b>Station</b>	<b>OCC</b>	<b>RTA Facility</b>	<b>WMSC Office</b>	<b>Track Type</b>	<b>At-grade</b>	<b>Tunnel</b>	<b>Elevated</b>	<b>N/A</b>
					zoom	zoom					X
<b>Line(s)</b>	NA		<b>Track Number</b>	NA	<b>Chain Marker and/or Station(s)</b>		<b>From</b>		<b>To</b>		
							NA		NA		
<b>Vehicles</b>	<b>Head Car Number</b>		<b>Number of Cars</b>		<b>Equipment</b>						
<b>Description</b>	The WMSC Inspector attended a meeting of the rules committee. In attendance were senior management representatives from various departments. Due to COVID-19 and social distancing, this inspection was completed utilizing Microsoft Meeting to minimize interacting with Metrorail personnel.									0	
								<b>Recommended Finding?</b>		No	



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	<p>The focus of the meeting was to discuss changes to existing and pending new rules. The meeting agenda items were:</p> <ol style="list-style-type: none"> <li>1. SAFETY CONTACT</li> <li>2. COO VALUE CONTACT</li> <li>3. NEW BUSINESS             <ol style="list-style-type: none"> <li>a. August 24th, 2020 – CAPD RWP level 2 cert for Staff-aug Consultants – Garry Lindsey</li> <li>b. August 20th, 2020 – Purposed PO T-20-XX for Blanket announcements GR 1.79 – S. Wilkinson</li> <li>c. August 25th, 2020 – 2nd-Level Review Request: Interim Measure for Power Restoration CAP WMSC-20-COO37 – Jayme Johnson</li> <li>d. August 28th, 2020 – Update to Temp Order T-20-01 E06-2 TBS Rev 1.0 requested change to permitted FT – M. Younes.</li> </ol> </li> <li>• The current temp. order outlines the following:             <ul style="list-style-type: none"> <li>- Foul time for access into the site will be permitted between the hours of 0200 and 0400.</li> <li>- Foul time for egress from site will be permitted between the hours of 1000 and 1200.</li> </ul> </li> <li>• The recommended modification would be:             <ul style="list-style-type: none"> <li>- Foul time for access into the site will be permitted between the hours of 1900 and 2100.</li> <li>- Foul time for egress from site will be permitted between the hours of 0300 and 0500.</li> </ul> </li> <li>4. ONGOING:             <ol style="list-style-type: none"> <li>a. August 18th, 2020 – SOP 1A Committee for review.</li> <li>b. August 18th, 2020 – PO T-20-XX Modifying SOP1 RTC response to emergency reports highlighted in GR 1.74. –</li> <li>c. August 17th, 2020 – Sub-committee designates for update to SOPs 31, 39, 46, 50, 51, 54; Section 5 QAG &amp; TAG (Silver Line RWP) next steps – D. Connett</li> <li>d. July 15th, 2020 – Proposed SOP 208-10 for MOC defect reporting procedure. – B. Buck – to be changes to a RAIL SOP. Clause added to reflect emergency language of GR 1.74.</li> <li>e. July 16th, 2020 – Safety Campaign Posters for PO T-20-21 &amp; PO T-20-23 – C. Johnson</li> <li>f. April 29th, 2020 – New Key Control policy under development – N. Caprarola First Draft under review – Additional Comments requested to be received by 9/4</li> <li>g. May 18th, 2020 – Review of P/I 1.15, MSRPH Rule Change/Revision Procedures Section of MSRPH – AJ Araujo. – L. Stoffregen.</li> <li>h. June 24th, 2020 –SOP 23 under review – N. Caprarola – Comments received from CMNT.</li> </ol> </li> <li>5. CLOSED ITEMS             <ol style="list-style-type: none"> <li>a. August 18th, 2020 – PO T-20-28 Modifying OR 3.79 Train movement without speed commands. Approved and Posted to Intranet and incorporated into MSRPH update 08/28/2020</li> <li>b. August 27th, 2020 – 4 Temp Orders to extend rescinding date for DPS work issued, approved, and posted.</li> </ol> </li> </ol>	<p><b>Remedial Action Required?</b></p>	<p><b>No</b></p>
		<p><b>Recommended Reinspection?</b></p>	<p><b>N/A</b></p>
<b>Remedial Action</b>	N/A		



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<sup>1</sup> The rail transit agency must provide WMSC with the necessary evidence (e.g. maintenance work order system records, photos, documentation, records, data, or other evidence) to close out the Remedial Action. Closeout of Remedial Actions may also be subject to ongoing WMSC verification inspections to ensure corrections are sufficient and effective.

<b>Inspector in Charge – Signature</b>		<b>Date</b> 09/02/20
<b>Inspector in Charge – Name</b> Bruce Walker	<b>Inspection Team</b> Bruce Walker	