



Inspection Form

Form WMSC-IR-1

Washington Metrorail Safety Commission

Agency/Department Information

| | | | | | | | |
|---|---|----|--------------|-------------------------------|----------------------|-----------------------|---------------------|
| Inspection Date | YYYY | MM | DD | Report Number | 20210304-WMATA-LBW-2 | | |
| | 2021 | 01 | 22 | | | | |
| Rail Agency Name | Washington Metropolitan Area Transit Authority | | | Rail Agency Department | Operations | Sub-Department | RTRA |
| | | | | | | | |
| Rail Agency Department Contact Information | Name | | Email | | Office Phone | | Mobile Phone |
| | [REDACTED] | | [REDACTED] | | [REDACTED] | | [REDACTED] |
| Inspection Location | New Carrollton and West Falls Church Rail Yards | | | | | | |

Inspection Summary

| Inspection Activity # | 1 | 2 | 3 | 4 | 5 | 6 |
|---|-------------|---|---|---|---|---|
| Activity Code | RTRA-GEN-RR | | | | | |
| Inspection Units | 1 | | | | | |
| Inspection Subunits | 0 | | | | | |
| Defects (Number) | 0 | | | | | |
| Recommended Finding | No | | | | | |
| Remedial Action Required¹ | No | | | | | |
| Recommended Reinspection | Yes | | | | | |

Activity Summaries

| | | | | | | | | | | | |
|---|------------------------|---------------------------|---|-----|----------------------------|-------------|----------------------|-----------|----------------------------|----------|-----|
| Inspection Activity # | 1 | Inspection Subject | QC Audits on personal electronic devices | | | | Activity Code | | RTRA | GEN | RR |
| Job Briefing Employee Name/Title | NA | | Accompanied Inspector? | NA | Out Brief Conducted | NA | Time | NA | Outside Shift | NA | |
| Related Reports | N/A | | Related CAPS / Findings | | C0019 | | | | | | |
| Related Rules, SOPs, Standards, or Other | Ref | | Rule or SOP | | Standard | | Other / Title | | Checklist Reference | | |
| | | | Policy/ Instruction 10.3/6 electronic device policy (EDP) | | | | | | | | |
| | | | Safety Rule 4.227 (b) General Rule 1.52 General Rule 1.70 EDP 5.04 (d) | | | | | | | | |
| Inspection Location | Main Track | Yard | Station | OCC | RTA Facility | WMSC Office | Track Type | At-grade | Tunnel | Elevated | N/A |
| | | | | | | X | | | | | |
| Line(s) | Track Number | | Chain Marker and/or Station(s) | | From | | | To | | | |
| | | | | | | | | | | | |
| Vehicles | Head Car Number | | Number of Cars | | Equipment | | | | | | |
| | | | | | | | | | | | |



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|------------------------|---|----------------------------------|-----|
| Description | <p>The WMSC Inspector conducted an inspection of the RTRA QA/QC Audits on personal electronic devices on trains, towers, and terminals. The focus of this inspection is compliance of all WMATA employees who operate towers and terminals with MSRPH General Rules 1.52 and 1.70; Safety Rule 4.227 and WMATA Policy/Instruction: 10.3/6 for Electronic Device Policy 5.04(d). The date reviewed for this inspection was Friday, January 22, 2021, with a morning and evening observation for each location.</p> <p><i>Electronic Device Policy 5.04 (d) Terminal Supervisors and Interlocking Operators may use only a Metro-issued electronic device and exclusively to perform official duties while in Control Towers and Established Terminals.</i></p> <p><i>General Rule 1.52 Employees shall not use unauthorized radios, electronic, audio, or video devices while on duty.</i></p> <p><i>General Rule 1.70 Employees shall use only WMATA issued communications devices, unless otherwise authorized or during an emergency</i></p> <p><i>Safety Rule R 4. 227 (c) Display and use of personal cell phones and the presence of electronic devices such as personal computers, game, or movie devices, in shops and maintenance facilities is prohibited. This also includes but not limited to such areas as Rail Operations Control Center work consoles, Terminal Supervisor work areas, Station kiosks and Tower Interlocking Operator work areas.</i></p> <p>There was a total of six (6) observations, and all observed 100% in compliance with the electronic device policy.</p> | Number of Defects | 0 |
| | | Recommended Finding? | No |
| | | Remedial Action Required? | No |
| | | Recommended Reinspection? | Yes |
| Remedial Action | N/A | | |

¹ The rail transit agency must provide WMSC with the necessary evidence (e.g. maintenance work order system records, photos, documentation, records, data, or other evidence) to close out the Remedial Action. Closeout of Remedial Actions may also be subject to ongoing WMSC verification inspections to ensure corrections are sufficient and effective.

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|---|--|-------------------------|
| Inspector in Charge – Signature | | Date 03/04/21 |
| Inspector in Charge – Name Bruce Walker | Inspection Team Bruce Walker | |