



Inspection Form

Form WMSC-IR-1

Washington Metrorail Safety Commission

Agency/Department Information

Inspection Date	YYYY	MM	DD	Report Number	20210303-WMATA-LBW-1		
	2021	02	12				
Rail Agency Name	Washington Metropolitan Area Transit Authority			Rail Agency Department	Operations	Sub-Department	RTRA
Rail Agency Department Contact Information	Name		Email		Office Phone		Mobile Phone
	[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]
Inspection Location	Branch Ave Terminal and Greenbelt Terminal						

Inspection Summary

Inspection Activity #	1	2	3	4	5	6
Activity Code	RTRA-GEN-RR					
Inspection Units	1					
Inspection Subunits	0					
Defects (Number)	1					
Recommended Finding	No					
Remedial Action Required¹	No					
Recommended Reinspection	Yes					

Activity Summaries

Inspection Activity #	1	Inspection Subject	QC Audits on personal electronic devices				Activity Code	RTRA	GEN	RR	
Job Briefing Employee Name/Title	NA		Accompanied Inspector?	NA	Out Brief Conducted	NA	Time	NA	Outside Shift	NA	
Related Reports	N/A		Related CAPS / Findings		C0019						
Related Rules, SOPs, Standards, or Other	Ref		Rule or SOP		Standard		Other / Title		Checklist Reference		
			Policy/ Instruction 10.3/6 electronic device policy								
			Safety Rule 4.227 (b) General Rule 1.52 General Rule 1.70								
Inspection Location	Main Track	Yard	Station	OCC	RTA Facility	WMSC Office	Track Type	At-grade	Tunnel	Elevated	N/A
						X					
Line(s)	Track Number		Chain Marker and/or Station(s)			From			To		
Vehicles	Head Car Number		Number of Cars		Equipment						



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Description	<p>The WMSC Inspector conducted an inspection of the RTRA QA/QC Audits on personal electronic devices on trains, towers, and terminals. The focus of this inspection is compliance of WMATA employees who man/operate terminals and towers with MSRP General Rules 1.52 and 1.70; Safety Rule 4.227 and WMATA Policy/Instruction: 10.3/6 for Electronic Device Policy. The date reviewed for this inspection was Friday February 12, 2021 and the locations were the Branch Ave and Greenbelt terminals. Four segments of audio were reviewed for this inspection by the QA/ QA Auditor, two (2) on the AM shift and two (2) in the PM shift.</p> <p><i>General Rule 1.52 Employees shall not use unauthorized radios, electronic, audio, or video devices while on duty.</i></p> <p><i>General Rule 1.70 Employees shall use only WMATA issued communications devices, unless otherwise authorized or during an emergency</i></p> <p><i>Safety Rule R 4. 227 (c) Display and use of personal cell phones and the presence of electronic devices such as personal computers, game, or movie devices, in shops and maintenance facilities is p prohibited. This also includes but not limited to such areas as Rail Operations Control Center work consoles, Terminal Supervisor work areas, Station kiosks and Tower Interlocking Operator work areas.</i></p> <p>One (1) of the four (4) Terminal Supervisors monitored was non-compliant with the electronic device policy 10.3/ 6 and Safety Rule 4. 227. The QA/QC officer sent a Corrective Action to the Division Manager for the non-compliant employee.</p>	Number of Defects	1
		Recommended Finding?	No
		Remedial Action Required?	No
		Recommended Reinspection?	Yes
Remedial Action	N/A		

¹ The rail transit agency must provide WMSC with the necessary evidence (e.g. maintenance work order system records, photos, documentation, records, data, or other evidence) to close out the Remedial Action. Closeout of Remedial Actions may also be subject to ongoing WMSC verification inspections to ensure corrections are sufficient and effective.

Inspector in Charge – Signature		Date 03/03/21
Inspector in Charge – Name Bruce Walker	Inspection Team Bruce Walker	