



Inspection Form

Form WMSC-IR-1

Washington Metrorail Safety Commission

Agency/Department Information

| | | | | | | | |
|---|--|----|--------------|-------------------------------|----------------------|-----------------------|--|
| Inspection Date | YYYY | MM | DD | Report Number | 20210302-WMATA-LBW-1 | | |
| | 2021 | 03 | 02 | | | | |
| Rail Agency Name | Washington Metropolitan Area Transit Authority | | | Rail Agency Department | Operations | Sub-Department | |
| Rail Agency Department Contact Information | Name | | Email | Office Phone | | Mobile Phone | |
| | [REDACTED] | | [REDACTED] | [REDACTED] | | [REDACTED] | |
| Inspection Location | Microsoft Meeting | | | | | | |

Inspection Summary

| Inspection Activity # | 1 | 2 | 3 | 4 | 5 | 6 |
|---|--------------|---|---|---|---|---|
| Activity Code | RTRA-GEN-MTG | | | | | |
| Inspection Units | 1 | | | | | |
| Inspection Subunits | 0 | | | | | |
| Defects (Number) | 0 | | | | | |
| Recommended Finding | No | | | | | |
| Remedial Action Required¹ | No | | | | | |
| Recommended Reinspection | No | | | | | |

Activity Summaries

| | | | | | | | | | | | |
|---|---|---------------------------|--------------------------------|------------|---------------------------------------|--------------------|----------------------|-----------------------------|----------------------------|-----------------|------------|
| Inspection Activity # | 1 | Inspection Subject | Rules Committee | | | | Activity Code | RTRA | GEN | MTG | |
| Job Briefing Employee Name/Title | NA | | Accompanied Inspector? | NA | Out Brief Conducted | NA | Time | 0800 | Outside Shift | NA | |
| Related Reports | N/A | | Related CAPS / Findings | | NA | | | | | | |
| Related Rules, SOPs, Standards, or Other | Ref | | Rule or SOP | | Standard | | Other / Title | | Checklist Reference | | |
| | | | | | | | | | | | |
| Inspection Location | Main Track | Yard | Station | OCC | RTA Facility | WMSC Office | Track Type | At-grade | Tunnel | Elevated | N/A |
| | | | | | zoom | zoom | | | | | X |
| Line(s) | NA | | Track Number | NA | Chain Marker and/or Station(s) | | From | | To | | |
| | | | | | | | NA | | NA | | |
| Vehicles | Head Car Number | | Number of Cars | | Equipment | | | | | | |
| | | | | | | | | | | | |
| Description | The WMSC Inspector attended a meeting of the rules committee. In attendance were senior management representatives from various departments. Due to COVID-19 and social distancing, this inspection was completed utilizing Microsoft Meeting to minimize interacting with Metrorail personnel. | | | | | | | | | 0 | |
| | | | | | | | | Recommended Finding? | | No | |
| | | | | | | | | | | No | |



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|-----------------|--|---------------------------|-----|
| | <p>The focus of the meeting was to discuss changes to existing and pending new rules. The meeting agenda items were:</p> <ol style="list-style-type: none"> 1. CALL TO ORDER 2. SAFETY CONTACT 3. COO VALUE CONTACT 4. APPROVAL OF MINUTES (02/17/21) 5. MAJOR RULES VIOLATION John 6. NEW BUSINESS 7. ROCC DOC UPDATE 8. PROJECT TRACKER <ol style="list-style-type: none"> a. Projects <ol style="list-style-type: none"> i. Universal Key Control Policy ii. RWP Compliance Checklist (Approved) iii. RWP Compliance SOP (Approved) b. MSRPH Rule Review <ol style="list-style-type: none"> i. PO T-21-04 Automatic Doors c. MSRPH SOPs <ol style="list-style-type: none"> i. SOP #1A Command, Control & Coordination of Ready to Vote ii. Emergencies on the Rail System d. Silver Line Phase 2 <ol style="list-style-type: none"> i. Runway Protection Zone e. Temporary / Permanent Orders <ol style="list-style-type: none"> i. PO T-21-02 Speed in Approach to the Station Approved ii. TO T-21-07 Grosvenor Staging Area iii. TO T-21-09 Composite Track Bar | Remedial Action Required? | |
| | | Recommended Reinspection? | N/A |
| Remedial Action | N/A | | |

¹ The rail transit agency must provide WMSC with the necessary evidence (e.g. maintenance work order system records, photos, documentation, records, data, or other evidence) to close out the Remedial Action. Closeout of Remedial Actions may also be subject to ongoing WMSC verification inspections to ensure corrections are sufficient and effective.

| | | |
|---------------------------------|-----------------|----------|
| Inspector in Charge – Signature | | Date |
| | | 03/02/21 |
| Inspector in Charge – Name | Inspection Team | |
| Bruce Walker | Bruce Walker | |