



Inspection Form

Form WMSC-IR-1

Washington Metrorail Safety Commission

Agency/Department Information

Inspection Date	YYYY	MM	DD	Report Number	20210329-WMSC-RRD-1		
	2021	03	16				
Rail Agency Name	Washington Metropolitan Area Transit Authority			Rail Agency Department	WMATA/OEM	Sub- Department	Exercise/Planning
Rail Agency Department Contact Information	Name		Email	Office Phone		Mobile Phone	
	[REDACTED]		[REDACTED]	[REDACTED]		[REDACTED]	
Inspection Location	Virtual Exercise Tabletop (TTX)						

Inspection Summary

Inspection Activity #	1	2	3	4	5	6
Activity Code	EMGT-TNG-MGT					
Inspection Units	1					
Inspection Subunits	N/A					
Defects (Number)	0					
Recommended Finding	No					
Remedial Action Required¹	No					
Recommended Reinspection	No					

Activity Summaries

Inspection Activity #	1	Inspection Subject	Virtual Exercise				Activity Code		EMGT	TNG	MGT
Job Briefing Employee Name/Title	N/A		Accompanied Inspector?	No	Out Brief Conducted	No	Time	N/A	Outside Shift	No	
Related Reports		Related CAPS / Findings									
Related Rules, SOPs, Standards, or Other	Ref	Rule or SOP		Standard		Other / Title		Checklist Reference			
	WMATA's Office of Emergency Management's Exercise	SOP 1A				Emergency Response		Homeland Security Exercise and Evaluation Program (HSEEP)			
				See sub sections below							
Inspection Location	Main Track	Yard	Station	OCC	RTA Facility	WMSC Office	Track Type	At-grade	Tunnel	Elevated	N/A
											X
Line(s)	N/A	Track Number	N/A	Chain Marker and/or Station(s)	From			To			
					Virtual Station Limits			Virtual Station Limits			
Vehicles	Head Car Number		Number of Cars		Equipment						
	N/A		N/A								



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Description	<p><i>Due to Covid 19 social distancing, this was a remote inspection of a virtual exercise. This exercise was conducted in two parts.</i></p> <p><i>1. The emergency preparedness core capabilities, capability targets and critical task of the exercise design, execution, and improvement planning.</i></p> <p><i>2. Office of Emergency Management, the ROCC and Fire Liaisons response to the given scenario.</i></p> <p><i>WMATA Virtual Exercise was presented on 03/16 /2021 by the Office of Emergency Management's Planning section. Topics of discussion was an exercise overview, the key exercise activities, and a After Action Review. The inspection was geared towards the ability to plan, conduct, and execute the exercise. The scenario and schedule were presented with specific instructions and a desired outcome. Covid 19 safety considerations were in place due to this being a virtual exercise. Documentation was explained and electronic documentation and simulations were provided to all participants via the Teams platform. This exercise was in accordance with HSEEP/FEMA's Tabletop Exercise and Planning protocols from the planning phase to the conclusion of the exercise.</i></p> <p><i>Each stakeholder participated accordingly to the scenario. The inspection elements of part 2 were the emergency preparedness of the ROCC, the Fire Liaison and OEM and how they based their responses to coincide with SOP 1A. A question-and-answer session concluded the meeting with all the questions addressed appropriately.</i></p> <p><i>In conclusion there were no defects found during this virtual exercise.</i></p>	Number of Defects	0
		Recommended Finding?	No
		Remedial Action Required?	No
		Recommended Reinspection?	No
Remedial Action	None		

¹ The rail transit agency must provide WMSC with the necessary evidence (e.g., maintenance work order system records, photos, documentation, records, data, or other evidence) to close out the Remedial Action. Closeout of Remedial Actions may also be subject to ongoing WMSC verification inspections to ensure corrections.

Inspector in Charge – Signature RRD.		Date 03/29/2021
Inspector in Charge – Name Richard R. David	Inspection Team RRD WMSC	

Photos: