



Inspection Form

Form WMSC-IR-1

Washington Metrorail Safety Commission

Agency/Department Information

Inspection Date	YYYY/MM/DD 2023/10/13	Report Number	20231013-WMSC-DLB-1
Rail Agency Name	Washington Metropolitan Area Transit Authority	Rail Agency Department	Name
Rail Agency Department	Technical Training & Development	Contact Information	
Inspection Location	Carmen Turner Facility (CTF) 3500 Pennsy Drive Landover Md. 20785		

Inspection Summary

Inspection Activity #	1
Activity Code	SAFE TNG
Inspection Units	
Inspection Subunits	
Defects (Number)	1
Recommended Finding	Yes
Remedial Action Required¹	Yes
Recommended Reinspection	Yes

Activity Summaries

Inspection Activity #	1	Inspection Subject	Usage of outdated Rule books.			Activity Code	SAFE TNG				
Job Briefing Employee Name/Title	Yes, RTRA Management. RWP Management was not available.	Accompanied Inspector?	Yes	Out Brief Conducted	Yes	Time	12:30 PM	Outside Shift	No		
Related Reports	N/A	Related CAPS / Findings			Corrective Action Plan C-0193. -Finding: With frequent modifications due to temporary and permanent orders, and outdated versions of Metrorail's rulebook being distributed to personnel when hard copies are available, the latest Metrorail rules are not easily accessible to train operators. This creates document control issues and makes a rule requiring personnel to carry the latest version of the Metrorail Safety Rules and Procedures Handbook (MSRPH) unrealistic. -Corrective Action: Metrorail must ensure that only current copies of the rulebook are available and in use. Metrorail must provide operational employees with immediate access to the current rules relevant to their work during their work assignments, including any modifications due to temporary or permanent orders.						
Related Rules, SOPs, Standards, or Other	Ref	Rule or SOP		Standard	Other / Title		Checklist Reference				
	N/A	N/A		Metrorail Operating Rulebook (MOR) Metrorail Safety Rules and Procedures Handbook - (No longer used.) MSRPH.	N/A		N/A				
Inspection Location	Main Track	Yard	Station	OCC	RTA Facility	WMSC Office	Track Type	At-grade	Tunnel	Elevated	N/A
		X			X						
Line(s) & Track Number	Carmen Turner Facility (CTF) 3500 Pennsy Drive Landover Md. 20785			Chain Marker and/or Station(s)		From		To			
						N/A		N/A			
Vehicles	Head Car Number		Number of Cars		Equipment	N/A					
	N/A		N/A								
Description	<p>BACKGROUND: The purpose of this inspection centered around the Metrorail Corrective Action Plan (CAP), C-0193. The corrective action plan is described by the following finding and corrective action: -Finding: With frequent modifications due to temporary and permanent orders, and outdated versions of Metrorail's rulebook being distributed to personnel when hard copies are available, the latest Metrorail rules are not easily accessible to train operators. This creates document control issues and makes a rule requiring personnel to carry the latest version of the Metrorail Safety Rules and Procedures Handbook (MSRPH) unrealistic. -Corrective Action: Metrorail must ensure that only current copies of the rulebook are available and in use. Metrorail must provide operational employees with immediate access to the current rules relevant to their work during their work assignments, including any modifications due to temporary or permanent orders. -CONCERN/SAFETY RISK: It has been reported to the WMSC as recently as September 2023 that Metrorail is still using outdated rule books in computer Based Training (CBT) labs and classrooms at the CTF location. The safety risks associated with this continued use of outmoded rules is the introduction of confusion by Metrorail employees and practical drift away from the intended purpose of the rules. Since the use of outdated rule guidance has been reported to the WMSC on several occasions and the WMSC reached out to Metrorail SAFE Department and explained the situation on September 27 by phone and again October 9, 2023, by email. The WMSC received a response from Metrorail SAFE Department informing they will go back to CTF on</p>						Number of Defects		1		
							Recommended Finding?		Yes		
							Remedial Action Required?		Yes		
							Recommended Reinspection?		Yes		



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	<p>Wednesday October 10, 2023, to remove the old rule books. The WMSC was again informed that the rule books were still present in the Carmen Tuner Training Facility. The fact that the outdated rule books had not been removed became the catalyst of this inspection. This situation is an ongoing challenge to Metrorail as it has not currently been resolved and violates the mandates of C-0193. The WMSC Inspectors observed training and testing with rulebooks dating back to 2011. The use of safety rulebooks from over a decade ago introduces risk of ambiguous understanding and propose of safety rules as they are applied in the field. METHOD: Two WMSC inspectors performed a random spot check of different departmental classrooms at CTF. The departments that were inspected were the Office of Rail Transportation (RTRA) and Technical Skills and Maintenance Training (TSMT). A total of 12 different classrooms were inspected. Each separate classroom was inspected for the presence of outdated rule books and evidence demonstrating whether the rule books are still being used during instruction and certification training.</p>		
Remedial Action	Implement all mitigations in this report.		



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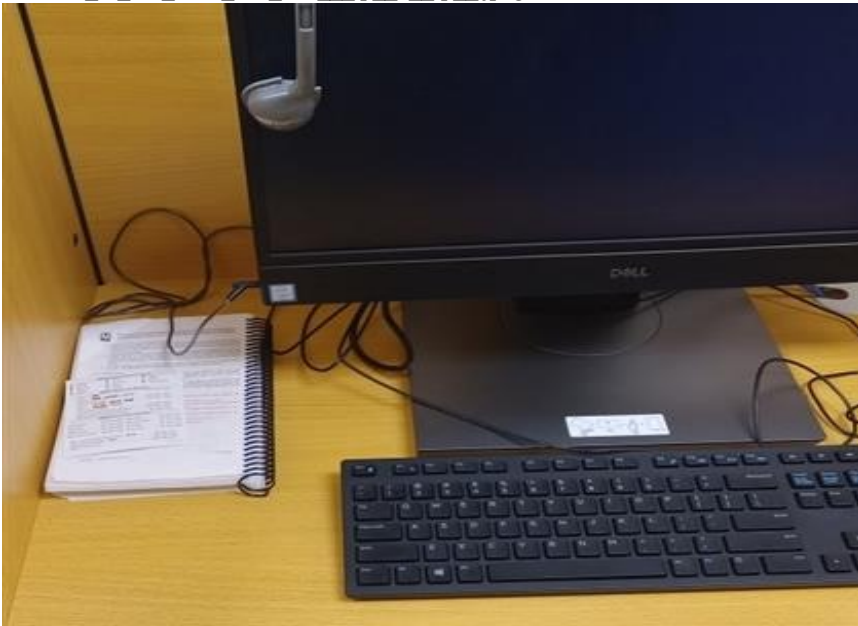
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Photos:

MSRPH In use_CBT_Rm_116.jpeg



MSRPH In use_CBT_Rm_116 lp_2_rp_.jpeg



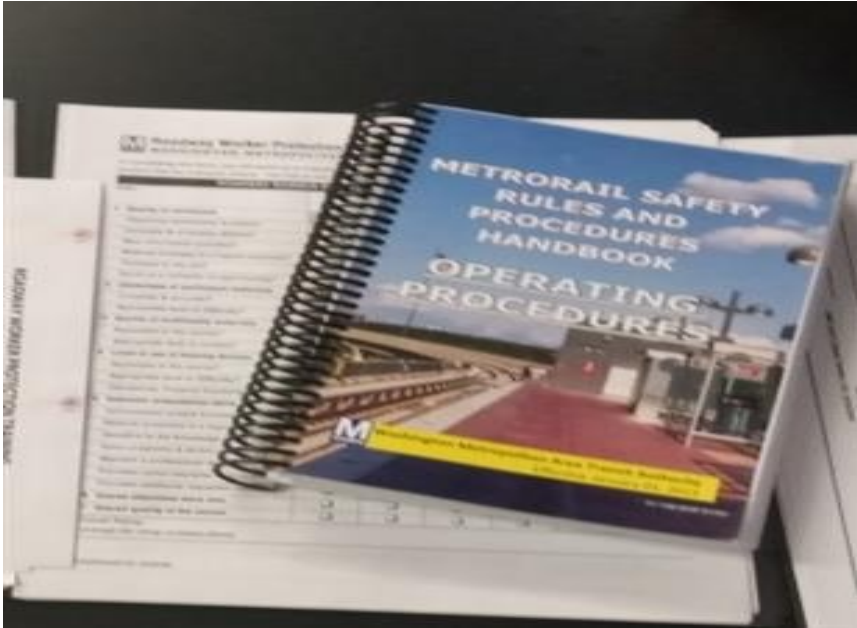


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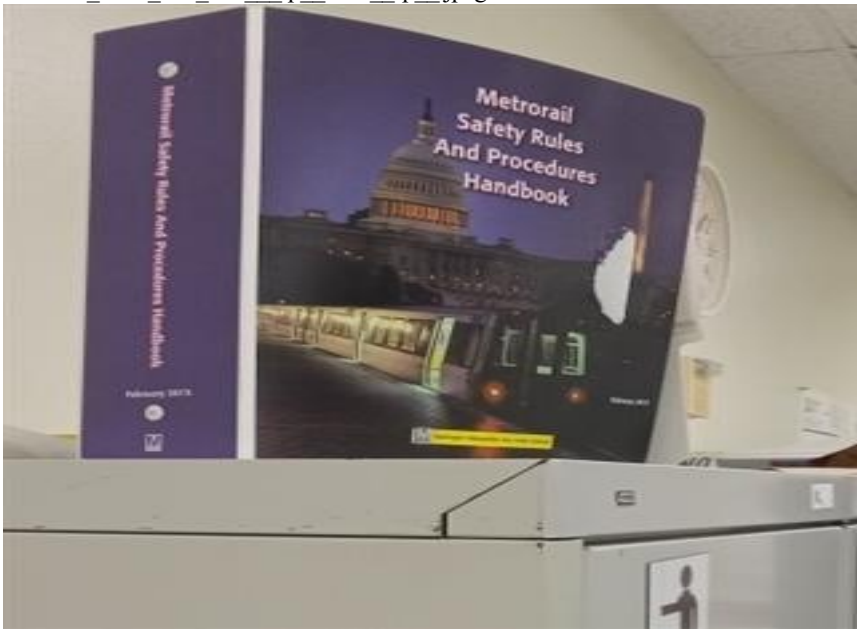
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MSRPH_2015_Rm_125_lp_CTF_rp_.jpeg



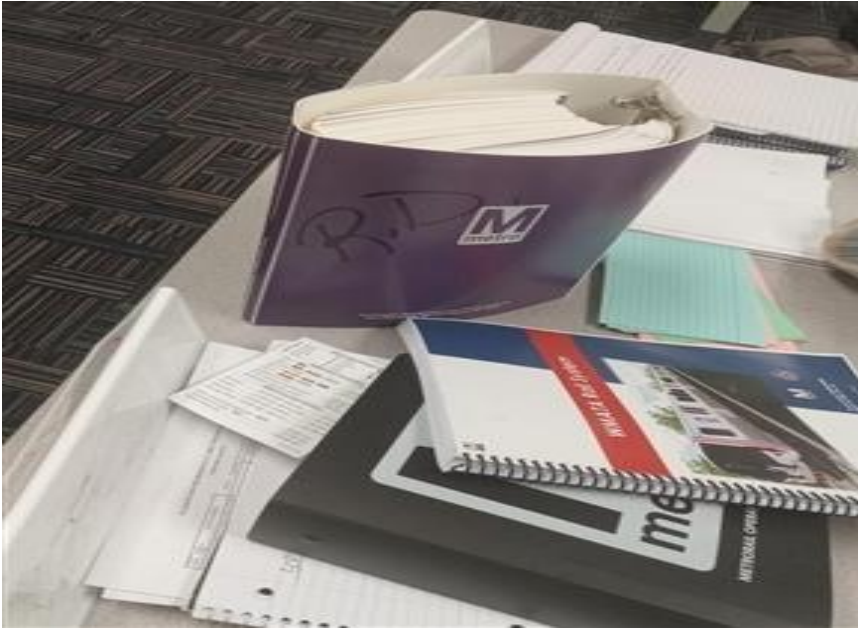


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MOR_and_MSRPH_being_used_during_Training_lp_CTF_rp.jpg



¹ The rail transit agency must provide WMSC with the necessary evidence (e.g. maintenance work order system records, photos, documentation, records, data, or other evidence) to close out the Remedial Action. Closeout of Remedial Actions may also be subject to ongoing WMSC verification inspections to ensure corrections are sufficient and effective.

Inspector in Charge's Signature		Date 2023/10/13
Inspector in Charge's Name Darrell Braxton	Inspection Team Bruce Walker	