



## Inspection Form

**Form WMSC-IR-1**

Washington Metrorail Safety Commission

**Agency/Department Information**

<b>Inspection Date</b>	YYYY/MM/DD 2024/03/01	<b>Report Number</b>	20240228-WMSC-RRD-1
<b>Rail Agency Name</b>	Washington Metropolitan Area Transit Authority	<b>Rail Agency Department</b>	Name
<b>Rail Agency Department</b>	SAFE	<b>Contact Information</b>	
<b>Inspection Location</b>	DC Homeland Security and Emergency Management Agency 1015 Half Street Washington DC 20003		

**Inspection Summary**

<b>Inspection Activity #</b>	1
<b>Activity Code</b>	EMGT-TGN-OBS
<b>Inspection Units</b>	1
<b>Inspection Subunits</b>	0
<b>Defects (Number)</b>	0
<b>Recommended Finding</b>	No
<b>Remedial Action Required<sup>1</sup></b>	No
<b>Recommended Reinspection</b>	Yes

**Activity Summaries**

<b>Inspection Activity #</b>	1	<b>Inspection Subject</b>	2024 Metro/District of Columbia Tabletop Exercise				<b>Activity Code</b>	EMGT-TGN-OBS			
<b>Job Briefing Employee Name/Title</b>	Bob Hester Senior Resilience, Integration and Coordination Specialist		<b>Accompanied Inspector?</b>		No	<b>Out Brief Conducted</b>	Yes	<b>Time</b>		<b>Outside Shift</b>	No
<b>Related Reports</b>	Previous Tabletop Exercises.		<b>Related CAPS / Findings</b>			WMSC-22-CO162 #2 -Alignment with NIMS/ICS					
<b>Related Rules, SOPs, Standards, or Other</b>	Ref		Rule or SOP			Standard		Other / Title		Checklist Reference	
	Agency Safety Plan 5.1 Competencies and Training.		WMATA's SOP's and MOR's.			NFPA 130 Emergency Procedures. NIMS ICS		Ventilation Playbook		Homeland Security Exercise and Evaluation Program (HSEEP)	
<b>Inspection Location</b>	Main Track	Yard	Station	OCC	RTA Facility	WMSC Office	<b>Track Type</b>	At-grade	Tunnel	Elevated	N/A
					X						
<b>Line(s) &amp; Track Number</b>	DC Homeland Security and Emergency Management Agency 1015 Half Street Washington DC 20003				<b>Chain Marker and/or Station(s)</b>		From		To		
							N/A		N/A		
<b>Vehicles</b>	<b>Head Car Number</b>		<b>Number of Cars</b>		<b>Equipment</b>		Projection Screen Situational Manual Agenda Handout Feedback Survey				
	N/A		N/A								
<b>Description</b>	The WMSC Inspectors conducted an observation of WMATA's 2024 Exercise Series District of Columbia's Tabletop. The meeting started with a safety briefing and introductions. Topic of discussion were exercise guidelines, roles and responsibilities, and the exercise objectives. The exercise consisted of 3 modules and concluded with a hotwash with the appropriate breaks throughout. Core Capabilities/objectives: 1. Operational Coordination. 2. Operational Communications 3. Situational Assessment. There was a high level of participation during the discussion with a consensus that the objectives were being met. Note: The topic of ventilation was discussed with the takeaway that future and a more robust conversation was required. (WMATA's Ventilation Playbook in comparison to first responders' requirements). Additional takeaways were WMATA's internal Incident Command and the need for better coordination and training.						<b>Number of Defects</b>		0		
							<b>Recommended Finding?</b>		No		
							<b>Remedial Action Required?</b>		No		
							<b>Recommended Reinspection?</b>		Yes		
<b>Remedial Action</b>											



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Photos:

24.6681\_20240228\_090239\_tabletop.jpg



<sup>1</sup> The rail transit agency must provide WMSC with the necessary evidence (e.g. maintenance work order system records, photos, documentation, records, data, or other evidence) to close out the Remedial Action. Closeout of Remedial Actions may also be subject to ongoing WMSC verification inspections to ensure corrections are sufficient and effective.

<b>Inspector in Charge's Signature</b>		<b>Date</b> 2024/03/01
<b>Inspector in Charge's Name</b> Richard David	<b>Inspection Team</b> Kathy Silbaugh WMSC	