



Inspection Form

Form WMSC-IR-1

Washington Metrorail Safety Commission

Agency/Department Information

Inspection Date	YYYY/MM/DD 2024/03/21	Report Number	20240320-WMSC-DLB-1
Rail Agency Name	Washington Metropolitan Area Transit Authority	Rail Agency Department	Name
Rail Agency Department	Rail Transportation (RTRA)	Contact Information	
Inspection Location	New Carrollton Station 4700 Garden City Dr. New Carrollton, MD 20784		

Inspection Summary

Inspection Activity #	1
Activity Code	OBS-RTRA-WI-QAI
Inspection Units	1
Inspection Subunits	
Defects (Number)	4
Recommended Finding	Yes
Remedial Action Required¹	Yes
Recommended Reinspection	Yes

Activity Summaries

Inspection Activity #	1	Inspection Subject	Internal Safety Review (ISR) Station Inspection				Activity Code	OBS-RTRA-WI-QAI			
Job Briefing Employee Name/Title	Yes, given by a Metrorail Quality Representative.	Accompanied Inspector?	Yes	Out Brief Conducted	Yes	Time	06:30 AM	Outside Shift		No	
Related Reports	N/A.	Related CAPS / Findings			N/A.						
Related Rules, SOPs, Standards, or Other	Ref	Rule or SOP	Standard		Other / Title			Checklist Reference			
	Metroraill Stations Standard Operating Procedure Handbook, September 2015. Public Transportation Agency Safety Plan (PTASP).	See photos attached.	See Photos attached.		N/A.			Quality Assurance Program Office of Rail Transportation (RTRA) Field Assessment Checklist.			
Inspection Location	Main Track	Yard	Station	OCC	RTA Facility	WMSC Office	Track Type	At-grade	Tunnel	Elevated	N/A
			X								
Line(s) & Track Number	New Carrollton Station 4700 Garden City Dr. New Carrollton, MD 20784			Chain Marker and/or Station(s)		From			To		
						N/A.			N/A.		
Vehicles	Head Car Number		Number of Cars		Equipment	N/A.					
	N/A.		N/A.								
Description	<p>BACKGROUND/PURPOSE: On March 20th and March 21st, the WMSC participated in the Office of Rail Transportation (RTRA) field assessment activities as part of the Internal Safety Review (ISR). The focus of the RTRA ISR was verification and validation of Metrorail's processes and procedures relevant to rail stations and class one rail vehicle operations. During the inspection of the New Carrollton Station safety concerns and procedural violations were identified, See Observation/Finding section. METHOD: Two WMSC Inspectors accompanied a Metrorail Quality Assurance Program representative as an Office of Rail Transportation (RTRA) Internal Safety Review (ISR) Field assessment was conducted. An RTRA field assessment checklist was used to check for compliance with the Metrorail Stations Standard Operating Procedure Handbook, September 2015, and Metrorail's Public Transportation Agency Safety Plan (PTASP). If noncompliance was identified, the concern was checked off on the ISR checklist and the Station Manager was questioned about the issue so that it could be properly addressed, and corrections implemented. However, if the issues were safety concerns the WMSC inspectors immediately recorded information about the concern and notified the RTRA representative to correct/address the safety concern as soon as possible.</p>						Number of Defects			4	
							Recommended Finding?			Yes	
							Remedial Action Required?			Yes	
							Recommended Reinspection?			Yes	
Remedial Action	The four findings were addressed by the Metrorail Quality Representative following inspection results shared by the WMSC Inspectors.										



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Photos:

[Blue Light Verification ETS Box On New Carrollton Platform_032024.jpg](#)



[A mn Frame Signage lp For Emergency closure rp in Ancillary Room New Carrollton Station_032024.jpg](#)





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AED_present_in_station_kiosk_at_New_Carrollton_Station_032024.jpeg



Area Of Refuge New Carrollton Station Platform_032024.jpeg





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Slamming gate next to station kiosk at New Carrollton station 032024.jpeg



QA Program lp_RTRA rp Field Assessment Checklist 032024 p 2 of 3.jpg

4.	<p>Reference: Metrorail Station Standard Operating Procedure Handbook, September 2015, Sec 15.2.2</p> <p>Verify the Station Manager's Logbook has been maintained.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click on tag here to enter text.
5.	<p>Reference: Metrorail Station Standard Operating Procedure Handbook, September 2015, Sec 15.2.4</p> <p>Verify Emergency Trip Station (ETS) at the ends of the platform have operating blue lamps.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click on tag here to enter text.
6.	<p>Reference: Metrorail Station Standard Operating Procedure Handbook, September 2015, Sec 7.3.2.1</p> <p>Verify completion of the Daily Elevator Condition Log.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>At EOP they don't use log anymore. They use EIA/ESC book. Check logbook to make sure that record any nos report. Escalator repair can be reported.</p>
7.	<p>Verify:</p> <ul style="list-style-type: none"> Clearance of the kiosk ✓ 142 more than two employees other than (SAs) are in the kiosk ✓ No eating is done in the kiosk ✓ Drink container is out of sight ✓ 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click on tag here to enter text.
8.	<p>Reference: Metrorail Station Standard Operating Procedure Handbook, September 2015, Sec 20.5.3.1.2</p> <p>Verify custom MVA are on the station manager's person.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click on tag here to enter text.



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QA Program lp RTRA rp Field Assessment Checklist 032024 p 3 of 3.jpg

65	Verify that all station safety and ramp doors are closed and locked when exiting. Verify video calibration. Reference: Metrorail Station Standard Operating Procedure Handbook, September 2015, Sec. 5.3.3.2, 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click on top frame to enter text. Visit back inside door was not blocked. Open visibility No sticker or mark Click on top frame to enter text.
66	Verify the SMA knows if the station has an Area of Refuge and how to access it. Reference: General	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Verify in ERM No CPR card Click on top frame to enter text.
71	Verify Station Manager has been trained in Cardiopulmonary Resuscitation (CPR), Automated External Defibrillator (AED), and First Aid. Reference: Metrorail Station Standard Operating Procedure Handbook, September 2015, Sec. 5.3.3.1 PTACP 4.0 Section 5.1.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click on top frame to enter text.
72	Identify any hazardous conditions present at time of inspection. Verify condition has been reported. Reference: General PTACP 4.0 Section 5.1.1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Leaking on pipes has been reported Click on top frame to enter text.
73	Ask if SMA is WSP level 2 certified. Verify records after assessment. Reference: General PTACP 4.0 Section 5.1.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Just 24 Click on top frame to enter text.
74	Ask if SMA is familiar with and trained in the level 2 and NEMO. Verify records after assessment. Reference: General PTACP 4.0 Section 5.1.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	On some computers missing See in camera above see tool. Click on top frame to enter text.
74	Verify Station Manager has completed the training modules for the previous two (2) assessments. Reference: SOP for Station Closing Procedures, Sec. 4.5.3.10 PTACP 4.0 Section 5.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click on top frame to enter text.

Leak From Roof Pipes Outside Door To Fire Equipment RM New Carrollton Station 032024.jpg





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Broken_Glass_Fire_Hose_Cabinet_Door_New_Carrollton_Station_032024.jpeg



Obstructed_Fire_Equipment_Room_New_Carrollton_Station_032024.jpg



¹ The rail transit agency must provide WMSC with the necessary evidence (e.g. maintenance work order system records, photos, documentation, records, data, or other evidence) to close out the Remedial Action. Closeout of Remedial Actions may also be subject to ongoing WMSC verification inspections to ensure corrections are sufficient and effective.

Inspector in Charge's Signature		Date 2024/03/21
Inspector in Charge's Name Darrell Braxton	Inspection Team Bruce Walker	