



WMSC Inspection Report 20250828

ISSUED 8/29/2025

Inspection Details

Title: Greenbelt Yard (E99) Metro Operating Rulebook (MOR) Inspection

Location: Greenbelt Yard (E99)

Date of Inspection: 8/28/2025

Time of Inspection: 11:00am to 12:00pm

Unannounced

Risk-Based (Corrective Action Plan C-0193)

Functional Area: Operations

Hazard Rating: 4C

Overview

On August 28, 2025, the WMSC performed an unannounced risk-based inspection as a follow up to previous rulebook inspections that were conducted on [January 15, 2025](#) (all rulebooks updated), [April 11, 2025](#) (three rulebooks out-of-date), and [July 9, 2025](#) (three rulebooks out-of-date). Access to the current rules is necessary for safe rail operations.

Rulebook document control and accessibility issues were identified in finding 13 from the [2022 Safety Audit of Rail Operations](#):

“With frequent modifications due to temporary and permanent orders, and outdated versions of Metrorail’s rule book being distributed to personnel when hard copies are available, the latest Metrorail rules are not easily accessible to train operators. This creates document control issues and makes a rule requiring personnel to carry the latest version of the Metrorail Safety Rules and Procedures Handbook (MSRPH) unrealistic.”¹

As a result, the WMSC required that “Metrorail must ensure that only current copies of the rulebook are available and in use. Metrorail must provide operational employees with immediate access to the current rules relevant to their work during their work assignments, including any modifications due to temporary or permanent orders.” This was formalized in corrective action plan C-0193 that

¹ On September 1, 2023, the Metrorail Operating Rulebook (MOR) replaced the Metrorail Safety Rules and Procedures Handbook (MSRPH).



included an interim mitigation: that copies of the Metrorail Operating Rulebook be “available and under control of division Managers in every tower, terminal, and breakroom.” Additionally, that “Physical MORs will be clearly marked to identify the responsible division name and location and will be updated by division Managers when new orders are issued. Rail Transportation will submit a document control log showing the location and responsible division name for all controlled, physical copies of the MOR.” C-0193 remains open with an anticipated closure date of July 21, 2026.

Metrorail released an update to the Metro Operating Rulebook effective July 7, 2025: General Order 103-01. The WMSC selected the Greenbelt Rail Yard (E99) for the compliance inspection. The following locations at Greenbelt Rail Yard (E99) were inspected as stipulated by actionable item 11 of C-0193: At all three locations, the WMSC Inspector checked that the current Metro Operating Rulebook (version effective July 1, 2025) was present along with the current bulletin and safety orders (General Order 103-01 effective July 7, 2025).

The rulebooks at all three locations were the current July 1, 2025, version, but the required bulletin and safety orders were not present. Therefore, none of the rulebooks inspected were up to date.

Location	Rulebooks Encountered	Updated Rulebooks with up-to-date bulletin and safety orders
Greenbelt – Tower	1	0
Greenbelt – Station Terminal	1	0
Greenbelt - Breakroom	1	0

Table 1. Lists the locations, number of rulebooks encountered, and number of rulebooks with up-to-date bulletin and safety orders.

After concluding the inspection, the WMSC Inspectors conducted an onsite debrief with Greenbelt operations division manager, in accordance with Program Standard Section 6.F.1. As a result of the debrief, the Greenbelt Division management printed the Bulletin Orders to be added to the three required locations.

Defects and Corrective Actions

WMSC Inspections identify safety issues that may be classified as defects, findings, or recommendations. Findings and recommendations are defined by Program Standard Section 5.E.2 and 5.E.3 respectively. Ordinarily, issues identified in a WMSC inspection report are classified as defects. Defects are specific safety issues of non-conformance/non-compliance that are identified and that require remedial action.

This inspection did not identify any findings or recommendations and therefore does not require a WMSC Corrective Action Plan in accordance with Program Standard Section 5.E.4.

Defect Observations and Determinations

Defect 1



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The inspection identified that the rulebooks were not properly updated. The WMSC Inspector found none of the MORs inspected at the various locations within the Greenbelt Rail Yard (E99) were updated with the latest bulletin orders and safety orders. After speaking with Greenbelt Division management, Metrorail stated the printed Bulletin Orders were to be added to the three required locations.

Hazard Rating: 4C

Photos

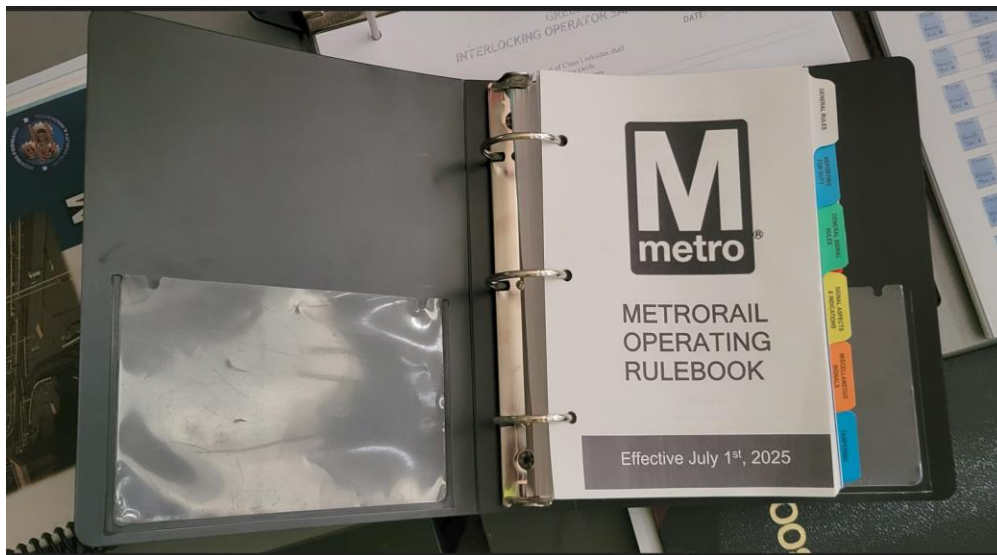


Photo 1. Greenbelt Tower.



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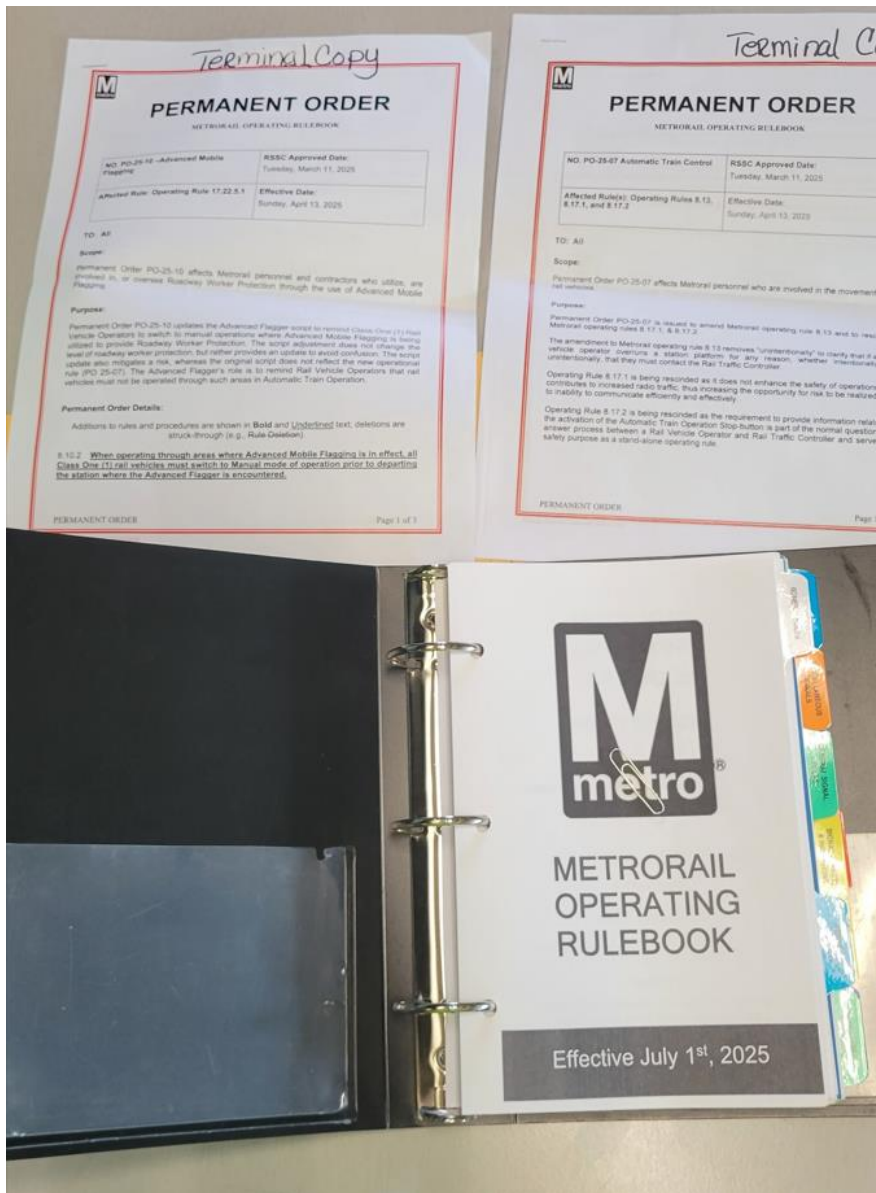


Photo 2. Greenbelt Terminal.

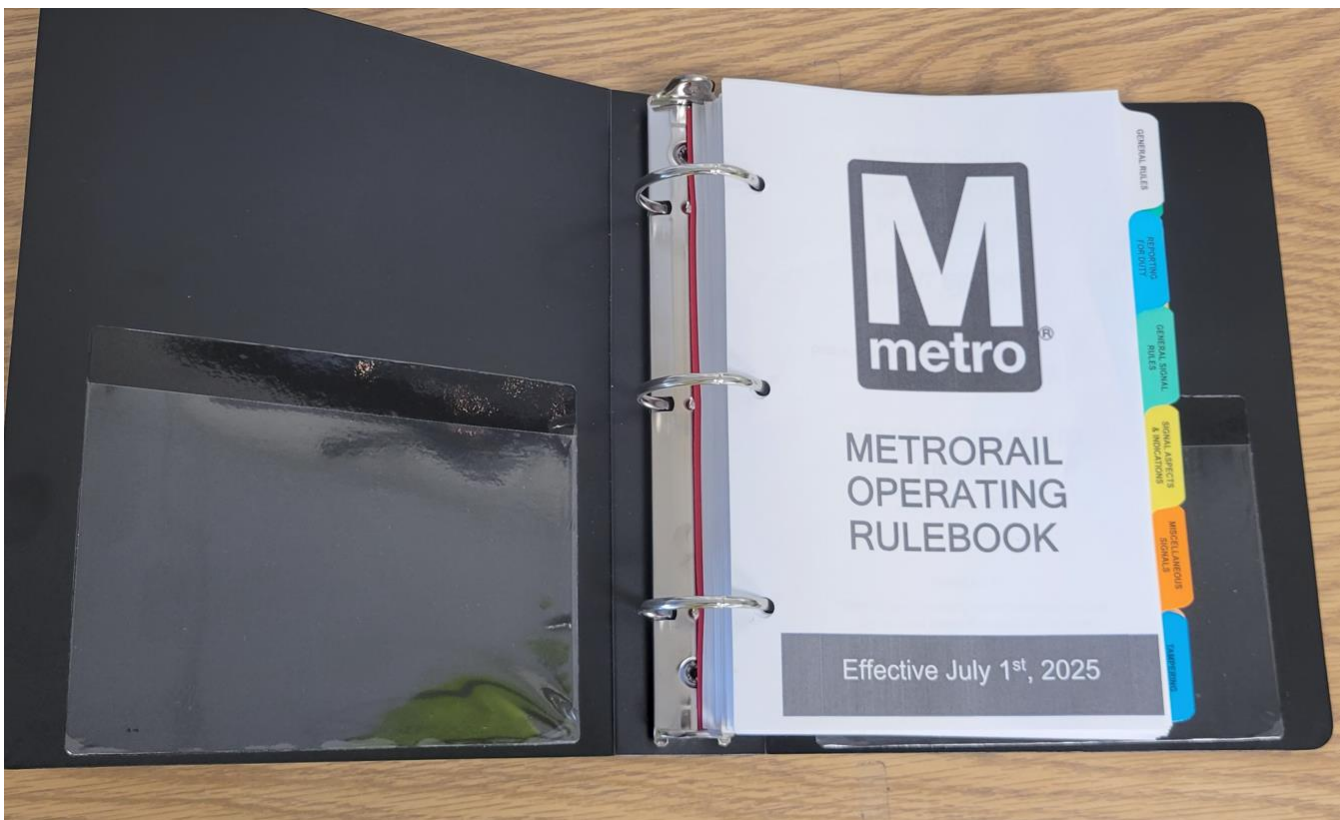


Photo 3. Greenbelt Breakroom.

Next Steps

Please respond **by Tuesday, September 2, 2025**, to acknowledge receipt and to convey responses to the WMSC regarding what, if any, actions will be or have been taken in response.